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# Memorandum

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**To:** Mayor & Members of Council  
**From:** Monica Irelan, City Manager  
**Subject:** General Information  
**Date:** September 12, 2014

## CALENDAR

**CANCELLATION:** *Parks & Recreation Committee Meeting*

**AGENDA:** *City Council - Monday, September 15<sup>th</sup> @7:00 pm*

### **C. APPROVAL OF MINUTES**

1. City Council Meeting Minutes/September 2, 2014

### **G. INTRODUCTION OF NEW ORDINANCES AND RESOLUTIONS**

1. RESOLUTION NO. 057-14, a Resolution Authorizing the City Manager to File for and Execute all Documents Necessary to Enter into the Share Ohio Program
2. RESOLUTION NO. 058-14 a Resolution Authorizing the Expenditure of Funds over Twenty-Five Thousand Dollars (\$25,000.00) for the Purpose of Purchasing an Ambulance Cot Off State Contract
  - a. Enclosed is a Memo from Chief Bennett along with a copy of the State specs.
3. RESOLUTION NO. 059-14 a Resolution Approving the Provisions of a Certain Collective Bargaining Agreement No. 2014-21 between the City of Napoleon, Ohio and Local 240 IUPA, AFL-CIO Napoleon Police Officers Association for the Term Commencing from December 1, 2013 through November 30, 2016; Authorizing the City Manager to Execute the Same, Approving the Fact Finding Report; and Declaring an Emergency.

### **H. SECOND READINGS OF ORDINANCES AND RESOLUTIONS - None**

### **I. THIRD READINGS OF ORDINANCES AND RESOLUTIONS - None**

### **J. GOOD OF THE CITY (*Discussion/Action*)**

1. *Recommendation to Approve September Billing Determinants.*
2. *Changing the Permitted Parking on Highland Avenue*
3. *Approval of Change Order No. 4 (Final) for the Northcrest Circle Improvements Project; Vernon Nagel, Inc., Contractor; an Increase of \$16,869.51.*
  - a. We have enclosed the Memorandum from Chad along with a copy of the Final Change Order.

4. *Approval of a three (3) month Rolling Average **Electric Billing Rate Structure** and an **Unbundled Rate Billing Format***
  - a. This was the recommendation from the Electric Committee.
5. *No Change to the Current **Sewer Lateral Charge Policy***
  - a. At the Sept. 9<sup>th</sup> meeting, the Water & Sewer Committee recommended not changing the policy.

**L. APPROVE PAYMENT OF BILLS AND APPROVE FINANCIAL REPORTS** – Greg will have the financial reports ready to be handed out at the meeting.

**INFORMATIONAL ITEMS**

1. **AGENDA** – Tree Commission; Monday, Sept. 15<sup>th</sup> @ 6:00 pm
2. **AGENDA** – Health Care Commission Committee; Wednesday, Sept. 17<sup>th</sup> @8:30 am
3. Information on **FEEL THE HEAT FOR OHIO PUBLIC OFFICIALS**
4. **AMP UPDATE**/September 15, 2014

MI:rd  
Records Retention  
CM-11 - 2 Years

August 2014							September 2014							October 2014						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
					1	2	1	2	3	4	5	6	1	2	3	4				
3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6	7	8	9	10	11
10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
31																				

 Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>31</b>	<b>1</b> HOLIDAY - Labor Day - City of Bisher - up North	<b>2</b> 7:00 PM City COUNCIL Meeting Bisher - up North	<b>3</b>	<b>4</b>	<b>5</b>	<b>6</b>
<b>7</b>	<b>8</b> 6:30 PM ELECTRIC Committee Board of Public Affairs 7:00 PM WATER/SEWER Committee	<b>9</b> 4:30 PM Board of Zoning Appeals Meeting	<b>10</b>	<b>11</b> Greg Heath - Off	<b>12</b> Greg Heath - Off	<b>13</b>
<b>14</b>	<b>15</b> 6:00 PM City TREE Commission Meeting 7:00 PM City COUNCIL Meeting	<b>16</b>	<b>17</b> 8:30 AM Health Care Cost Committee Meeting AMP	<b>18</b> AMP	<b>19</b>	<b>20</b>
<b>21</b>	<b>22</b> 6:30 PM FINANCE & BUDGET Committee Meeting 7:30 PM SAFETY & HUMAN RESOURCES Committee Meeting	<b>23</b>	<b>24</b> 6:30 PM Parks & Recreation Board Meeting	<b>25</b>	<b>26</b>	<b>27</b>
<b>28</b>	<b>29</b> Seasonal Cleanup - Week	<b>30</b> Seasonal Cleanup - Week	<b>1</b> Seasonal Cleanup - Week	<b>2</b> Seasonal Cleanup - Week	<b>3</b> Seasonal Cleanup - Week	<b>4</b>

# Memorandum

**To:** Parks & Recreation Committee, Council, Mayor, City Manager,  
City Law Director, City Finance Director, Department Supervisors,  
Media

**From:** Gregory J. Heath, Finance Director/Clerk of Council

**Date:** 9/10/2014

**Re:** Parks & Recreation Committee Meeting Cancellation

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The regular Parks & Recreation Committee meeting scheduled for Monday, September 15 at 6:15pm has been CANCELED due to lack of agenda items.

City of Napoleon, Ohio

## CITY COUNCIL

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

### MEETING AGENDA

Monday, September 15, 2014 at 7:00 pm

- A. **Attendance** *(Noted by the Clerk)*
- B. **Prayer & Pledge of Allegiance**
- C. **Approval of Minutes:** September 2 *(In the absence of any objections or corrections, the minutes shall stand approved.)*
- D. **Citizen Communication**
- E. **Reports from Council Committees**
  - 1. **Parks & Recreation Committee** did not meet on Monday, September 15 due to lack of agenda items.
  - 2. **Electric Committee** *(Majority Report)* met on Monday, September 8 and recommended Council approval of:
    - a. September billing determinants
    - b. Three (3) Month Rolling Average Rate Structure
    - c. Unbundled Rate Billing Format
  - 3. **Water, Sewer, Refuse, Recycling & Litter Committee** *(Majority Report)* met on Monday, September 8 and Recommended Council approval of:
    - a. No change to the current Sewer Lateral Charge Policy
  - 4. **Municipal Properties, Buildings, Land Use & Economic Development Committee** did not meet on Monday, September 8 due to lack of agenda items.
- F. **Reports from Other Committees, Commissions and Boards** *(Informational Only-Not Read)*
  - 1. **Board of Public Affairs** met on September 8 with the following agenda items:
    - a. Review of Electric Billing Determinants
    - b. Review of Electric Rate Design
    - c. Electric Department Report
    - d. Review of Sewer Lateral Charge for a Multi-Story Discount
  - 2. **Board of Zoning Appeals** met on September 9 with the following agenda items:
    - a. BZA 14-02 11 Lakeview Drive
    - b. BZA 14-03 1009 W. Washington Street
  - 3. **Planning Commission** did not meet on September 9 due to lack of agenda items.
  - 4. **Tree Commission** met tonight with the following agenda items:
    - a. Fall Tree Programs
    - b. Scott Street Planting
    - c. Yard Waste Site Replanting
- G. **Introduction of New Ordinances and Resolutions**
  - 1. **Resolution No. 057-14**, a Resolution authorizing the City Manager to file for and execute all documents necessary to enter into the Share Ohio Program
  - 2. **Resolution No. 058-14**, a Resolution authorizing the expenditure of funds over twenty-five thousand dollars (\$25,000.00) for the purpose of purchasing an ambulance cot off State Contract
  - 3. **Resolution No. 059-14**, a Resolution approving the provisions of a certain Collective Bargaining Agreement No. 201 between the City of Napoleon, Ohio and local 240 IUPA, AFL-CIO Napoleon Police Officers Association for the term commencing from December 1, 2013 Through November 30, 2016; authorizing the City Manager to execute the same, approving the Fact Finding Report; and declaring an Emergency
- H. **Second Readings of Ordinances and Resolutions**

There are no second readings of Ordinances and Resolutions.
- I. **Third Readings of Ordinances and Resolutions**

There are no third readings of Ordinances and Resolutions.
- J. **Good of the City** *Any other business as may properly come before Council, including but not limited to:*
  - 1. **Discussion/Action:** Recommendation to approve September billing determinants as follows:  
Generation Charge: Residential @ \$0.08870; Commercial @ \$0.11225; Large Power @ \$0.05417; Industrial @ \$0.05417; Demand Charge Large Power @ \$15.57; Industrial @ \$16.40; JV Purchased Cost: JV2 @ \$0.03917; JV5 @ \$0.03917

*(Billing determinants for month before: Generation Charge: Residential @ \$0.09399; Commercial @ \$0.11813; Large Power @ \$0.05618; Industrial @ \$0.05618; Demand Charge Large Power @ \$15.16; Industrial @ \$15.71; JV Purchased Cost: JV2 @ \$0.03348; JV5 @ \$0.03348)*

- 2. Discussion/Action:** Changing the Permitted Parking on Highland Avenue *(Tabled)*
- 3. Discussion/Action:** Approval of Change Order No. 4 (Final) for the Northcrest Circle Improvements Project; Vernon Nagel, Inc., Contractor: Increase of \$16,869.51
- 4. Discussion/Action:** Approval of a Three (3) Month Rolling Average Electric Billing Rate Structure and an Unbundled Rate Billing Format
- 5. Discussion/Action:** No Change to the Current Sewer Lateral Charge Policy

**K. Executive Session** *(As needed)*

**L. Approve Payment of Bills and Approve Financial Reports** *(In the absence of any objections or corrections, the payment of bills and financial reports shall stand approved.)*

**M. Adjournment**

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*Gregory J. Heath, Finance Director/Clerk of Council*

**A. Items Referred or Pending in Committees of Council**

**1. Technology & Communication Committee (1<sup>st</sup> Monday)**

*(Next Regular Meeting: Monday, October 6 @ 6:15 pm)*

**2. Electric Committee (2<sup>nd</sup> Monday)**

*(Next Regular Meeting: Monday, October 13 @ 6:30 pm)*

a. Review of Electric Billing Determinants

b. Electric Department Report

**3. Water, Sewer, Refuse, Recycling & Litter Committee (2<sup>nd</sup> Monday)**

*(Next Regular Meeting: Monday, October 13 @ 7:00 pm)*

**4. Municipal Properties, Buildings, Land Use & Economic Development Committee (2<sup>nd</sup> Monday)**

*(Next Regular Meeting: Monday, October 13 @ 7:30 pm)*

a. Updated Info from Staff on Economic Development (as needed)

**5. Parks & Recreation Committee (3<sup>rd</sup> Monday)**

*(Next Regular Meeting: Monday, October 20 @ 6:15 pm)*

**6. Finance & Budget Committee (4<sup>th</sup> Monday)**

*(Next Regular Meeting: Monday, September 22 @ 6:30 pm)*

a. Changes in Fixed Asset Policy for 2014

**7. Safety & Human Resources Committee (4<sup>th</sup> Monday)**

*(Next Meeting: Monday, September 22 @ 7:30 pm)*

2014 Regular Meetings with Townships scheduled for February and November

**8. Personnel Committee (As needed)**

**B. Items Referred or Pending In Other City Committees, Commissions & Boards**

**1. Board of Public Affairs (2<sup>nd</sup> Monday)**

*(Next Regular Meeting: Monday, October 13 @ 6:30 pm)*

a. Review of Electric Billing Determinants

b. Electric Department Report

**2. Board of Zoning Appeals (2<sup>nd</sup> Tuesday)**

*(Next Regular Meeting: Tuesday, October 14 @ 4:30 pm)*

**3. Planning Commission (2<sup>nd</sup> Tuesday)**

*(Next Regular Meeting: Tuesday, October 14 @ 5:00 pm)*

**4. Tree Commission (3<sup>rd</sup> Monday)**

*(Next Regular Meeting: Monday, October 20 @ 6:00 pm)*

**5. Civil Service Commission (4<sup>th</sup> Tuesday)**

*(Next Regular Meeting: Tuesday, September 23 @ 4:30 pm)*

**6. Parks & Recreation Board (Last Wednesday)**

*(Next Regular Meeting: Wednesday, September 24 @ 6:30 pm)*

**7. Privacy Committee (2<sup>nd</sup> Tuesday in May & November)**

*(Next Regular Meeting: Tuesday, November 11 @ 10:30 am)*

**8. Records Commission (2<sup>nd</sup> Tuesday in June & December)**

*(Next Regular Meeting: Tuesday, December 9 @ 4:00 pm)*

**9. Housing Council (1<sup>st</sup> Monday of the month after the TIRC meeting)**

**10. Health Care Cost Committee (As needed)**

**11. Preservation Commission (As needed)**

**12. Infrastructure/Economic Development Fund Review Committee (As needed)**

**13. Tax Incentive Review Council (As needed)**

**14. Volunteer Firefighters' Dependents Fund Board (As needed)**

**15. Lodge Tax Advisory & Control Board (As needed)**

**16. Board of Building Appeals (As needed)**

**17. ADA Compliance Board (As needed)**

**18. NCTV Advisory Board (As needed)**





<b>Motion To Suspend The Rules</b>	Motion: Marihugh Second: Comadoll To suspend the rules requiring three readings
<b>Passed</b> <b>Yea- 5</b> <b>Nay- 0</b>	Roll call vote on above motion: Yea- Marihugh, Comadoll, Ridley, Maassel, Helberg Nay-
<b>Passed</b> <b>Yea- 5</b> <b>Nay- 0</b>	Roll call vote to pass Resolution No. 055-14 under suspension of the rules Yea- Marihugh, Comadoll, Ridley, Maassel, Helberg Nay-
<b>Introduction Of Resolution 056-14</b>	President Helberg read by title Resolution No. 056-14, a Resolution authorizing and directing the Finance Director/Clerk to certify and file Annual Special Assessments of the City of Napoleon, Ohio, with the County Auditor of Henry County for placement and collection on the 2014 Tax Duplicates payable in the Year 2015; and declaring an Emergency
<b>Motion To Approve First Read</b>	Motion: Ridley Second: Maassel To approve first read of Resolution No. 056-14
<b>Discussion</b>	Heath distributed Exhibit A to Resolution 056-14; see attached.  Heath stated that this Resolution represents the special assessment projects of the City, adding that the Exhibit includes nuisances assessments with dollar amounts that were not listed in the original Exhibit.
<b>Motion To Suspend The Rules</b>	Motion: Comadoll Second: Marihugh To suspend the rules requiring three readings
<b>Passed</b> <b>Yea- 5</b> <b>Nay- 0</b>	Roll call vote on above motion: Yea- Marihugh, Comadoll, Ridley, Maassel, Helberg Nay-
<b>Passed</b> <b>Yea- 5</b> <b>Nay- 0</b>	Roll call vote to pass Resolution No. 056-14 under suspension of the rules Yea- Marihugh, Comadoll, Ridley, Maassel, Helberg Nay-
<b>Third Read Of Ordinance No. 048-14</b>	President Helberg read by title Ordinance No. 048-14, an Ordinance amending the Employment Policy Manual of the City of Napoleon
<b>Motion To Pass On Third Read</b>	Motion: Maassel Second: Ridley To pass Ordinance No. 048-14 on third read
<b>Discussion</b>	Ireland stated there are no changes or additions to the Ordinance since the second read.
<b>Passed</b> <b>Yea- 4</b> <b>Nay- 1</b>	Roll call vote to pass Ordinance No. 048-14 on third read Yea- Comadoll, Ridley, Maassel, Helberg Nay- Marihugh
<b>GOOD OF THE CITY</b> <u>Discussion/Action</u> <b>Award Of Bid Southside Interceptor</b>	Lulfs distributed a memo regarding the award of bid for the Southside Interceptor I/I Reduction Project; see attached.

**I/I Reduction Project**

Irelan reported that On Wednesday, August 27, 2014, bids were opened and read aloud for Southside Interceptor I/I Reduction Project; one (1) bid was submitted and read from Vernon Nagel, Inc. with a contract total of \$872,395. Lulfs stated that the construction budget for this project is \$900,000, and this project consists of replacing the South Side Interceptor from the South Side Lift Station to Daggett Drive, replacing the collector sewer from Perry Street to First Street, and replacing all affected sanitary sewer laterals; the completion date for this project is May 30, 2015.

Irelan recommended that Council award Vernon Nagel, Inc. the contract for the South Side Interceptor I/I Reduction Project (L.T.C.P. Project No. 20A) in the amount of \$872,395.00.

Helberg asked if any potential bidders inquired about the project; Lulfs replied there were approximately three (3), and he believes they may not have bid because the project involves winter work. Marihugh asked if high water would be an issue; Lulfs stated this could be an issue, and there is pumping set up for this and there may be stone hauled in for rubber tired vehicles to travel in the snow; Lulfs stated this project will be laid very close to the existing trench. Helberg asked if the original estimate was \$800,000, adding that there was interest in the project at this estimated cost; Lulfs stated that the cost of large diameter pipe is what caused the estimate to increase, and Lulfs believes there will not be many change orders.

**Motion To Award Southside Interceptor I/I Reduction Project To Vernon Nagel, Inc.**

Motion: Comadoll                      Second: Ridley  
To award the Southside Interceptor I/I Reduction Project to Vernon Nagel, Inc.

**Passed  
Yea- 5  
Nay- 0**

Roll call vote on above motion:  
Yea- Marihugh, Comadoll, Ridley, Maassel, Helberg  
Nay-

**Changes in Fixed Asset Policy For 2014**

Heath requested the changes in the Fixed Assets Policy for 2014 be referred to the Finance & Budget Committee.

**Helberg Referred Changes In Fixed Asset Policy For 2014 To The Finance & Budget Committee**

Helberg referred changes in the Fixed Asset Policy for 2014 to the Finance & Budget Committee.

**Changing Permitted Parking On Highland Avenue**

Irelan distributed a packet of information including letters from residents regarding the parking issue on Highland Avenue; see attached.

Helberg received a petition of fourteen (14) signatures from Jason Erickson requesting that the parking on Highland Avenue not be changed.

Councilperson and Safety & Human Resources Committee Chair Wilson had a letter distributed regarding her opinion on changing the recommendation of the Safety & Human Resources Committee; see attached.

**Changing Permitted Parking On Highland**

Irelan believes that local government should not be involved in civil matters, and believes it is beyond the scope of the responsibility of the City to call the post office

## Avenue, Continued

on behalf of the residents. Irelan reminded Council that the only legal option that the City can enforce is changing the parking to the opposite side of the street; Hayberger added that he has concerns regarding the City taking this responsibility and opening the City up for liability if something is done wrong, as well as taxpayer lawsuits as to why the City took on this role in the first place. Marihugh stated that issue is intergovernmental, not civil, and the elected constituents are asking their representatives to handle this; adding that if Council directs Irelan to facilitate this issue, then Irelan should. Irelan restated that her only power legally is to move the parking. Marihugh restated that Council may direct Irelan to facilitate this issue with the post office on behalf of the constituents.

Behm believes that this may be a situation that, no matter what decision is made, some residents will end up being unhappy. Marihugh stated that he made the Motion in the Safety and Human Resources Committee meeting to move the parking and he believes this to be the best option, using Willard Street as an example of mailboxes being on one side of the street and the allowed parking on the other side, with no complaints being noted. Helberg asked if there is a safety issue involved, adding that there will always be residents that must cross the street to get their mail and the narrowness of the street may restrict traffic flow, and snowplowing will be an issue no matter what side of the street the allowed parking is on. Marihugh stated this is a priority three (3) street regarding snowplowing, and agreed that some residents will have to walk through the snow to get their mail. Irelan stated that this is not more of a safety issue than any other street that has allowed parking on the street. Helberg believes that most of the parking occurs at night, and there would be no postal vehicle concerns at that time. Irelan believes that this issue is tied around convenience not safety, and Irelan suggested the residents speak with the postmaster.

Erickson stated there are only five (5) cars parked in front of the mailboxes on the North end of the street and he believes the parking should stay as it is currently. Erickson suggested putting the mailboxes on the opposite side of the street; Helberg stated that would be a post office decision. Irelan stated this is an issue that residents can speak with the post office about; Erickson stated this was already tried and the post office was not willing to speak with the residents.

Ridley asked if limiting parking hours is an option; Comadoll believes this would cause many issues for the Police Department; Irelan agreed, adding that an officer must be present at that area to enforce this parking rule. Helberg stated that residents from both sides of Highland Avenue have signed the petition; Erickson added that he only had enough time to get two (2) signatures from the South side residents before tonight's Council meeting. Maassel asked if parking spaces would be lost if the parking is changed; Erickson replied yes, although Lulfs does not believe there would be much of a change in the amount of parking spaces. Marihugh stated that the mailbox placement discussion has already taken place at the Safety and Human Resources Committee meeting, and the Smith's mailbox is placed where it is due to the underground lines and multiple conflicts, leaving very few options for mailbox placement. Helberg stated that most mailboxes are placed in the middle of the yards.

Irelan requested direction from Council as to the City's involvement in the issue.

Helberg asked how other streets handle this issue; Irelan stated that she has not heard from residents on any other street regarding this issue. Maassel asked if the residents present wanted the parking moved to the other side of the street or kept how it is currently; the replies were split. Ridley restated that the main issue is the mail delivery, which is a post office issue, not a City issue.

Sherry Harper believes that no parking during certain hours would be acceptable but there is no guarantee that the mail will be delivered during those hours. Marihugh requested the criteria for moving the mailboxes to the corner; Maassel stated that the City cannot enforce this. Behm stated that this issue is being caused by the post office, and since no decision will satisfy the mast majority, the residents should be allowed to work this out with the post office without City involvement. Ridley agreed, and does not want Irelan to become a mediator between the residents and the post office.

**Motion To Table  
Changing Permitted  
Parking On  
Highland Avenue**

Motion: Comadoll                                Second: Marihugh  
To table changing the permitted parking on Highland Avenue

**Passed  
Yea- 4  
Nay- 1**

Roll call vote on above motion:  
Yea- Marihugh, Comadoll, Ridley, Helberg  
Nay- Maassel

**Review Of Water  
Cost Of Service Study**

Irelan distributed the most recent update from the Water Cost of Service Study; see attached.

Irelan stated that the Consortium met in July, and the satellite customers requested the potential rates if the Consortium members stayed as customers; the assumptions of the model show the worst case scenario of the cost of rehabbing the current water plant with no grant funding, no change in customers, and no increase in use with an estimated three percent (3%) yearly rate of inflation. Irelan added that McClure was added in as a customer through the Henry County Regional Water Sewer District (HCRWSD) and the figures for 2013 were updated to make the model more accurate. Irelan stated that, with the net revenue requirements in 2017 with a debt payment of \$850,310, the sales revenue is lacking approximately \$789,299 and this would mean an increase in revenue by 25.24% in 2017 would be required, and the annual revenue adjustment would increase sharply the first year then increase at the rate of inflation after that. Irelan stated that the revenue model assumes the debt comes on in one (1) year, and Council would need to increase the rates to pay the debt over thirty (30) years, instead of forty (40) years, as the model assumes thirty (30) years.

Helberg asked if the figures were run without satellite customers; Irelan stated that Courtney & Associates was not directed to do that, but were asked to run the figures with keeping the current customers. Helberg asked how long the satellites customers were under contract; Irelan replied approximately five (5) more years, adding that the City needs to know if the satellite customers are going to stay customers. Marihugh asked if the four percent (4%) interest rate is a conservative rate number; Irelan replied yes.

Ridley asked for the amount of an average monthly water bill for a resident; Irelan does not have this information, however water is \$7.25 per unit for residents which is higher than what the satellite customers are charged due to the satellite customers buying the water in bulk and also being required to distribute it. Heath stated that using 2014 figures, the average resident monthly water cost is approximately \$31.90, adding that 2017 does not include the increase but it could be figured roughly. Frank Godwin, Village of Liberty Center, asked if the three percent (3%) cost was added

**Review Of Water Cost  
Of Service Study,  
Continued**

through the entire rate structure; Heath replied that the three percent (3%) increase goes throughout the entire model. Godwin asked if the twenty five percent (25%) surcharge would be on top of the three percent (3%) increase; Heath replied that right now the model includes the twenty five percent (25%), although there are variations in rates that should be considered. Helberg asked what the wholesale figures would do in 2017; Irelan stated that the model is demonstrating that the City is using the Fund Balance and the revenue requirement must be increased which is what the twenty five percent (25%) increase would be used for; Heath added that this could be phased in over a period of years and then make a decision on the Fund Balance; reminding Council that the debt ratio requires the Fund Balance and this is critical. Marihugh asked Irelan if the rehab of the tower was rolled into the rebuild of the plant; Irelan stated that this is included in the \$16 million assumption. Marihugh asked if the tower could wait that long, Irelan replied that the rehab may start next year. Heath stated there are different avenues of financing the project such as Ohio Water Development Authority (OWDA) grants, low interest loans, among other options; Marihugh believes that those require a full term repayment. Heath replied that the OWDA has changed the approach to the program adding a bit of flexibility; if this ends up being revenue debt, due to the size, there will be ratings involved and timing is key on when the Engineering and bidding aspects are completed.

Godwin asked if the three (3) year term was an eleven percent (11%) increase, Irelan and Heath will research this with Courtney. Heath stated that the assumption is an increase of three percent (3%) just to meet operational requirements; adding that if a process is added that requires personnel, the cost is not added nor is a cost reduction in personnel due to automation deducted from the model. Irelan stated if any efficiencies occur, they are not added into this model; this is a baseline as-is model. Marihugh added that some efficiency such as an efficiency on the power aspect of the plant, will be used to cover any added cost. Nick Rettig, Henry County Water Sewer District, asked what personnel costs included; Irelan replied that any personnel that is involved in the entire water system is included and this includes distribution, production, as well as a portion of the salary for Heath, Lulfs, and Irelan; Heath replied that this is a budgeted number. Irelan stated that the Water Fund is an Enterprise Fund and everything charged from the fund must be covered by its own revenue and does not use general tax dollars.

Irelan stated that she has asked for another meeting with the Consortium and is not sure if the Consortium is interested since she has received no replies regarding this. Jeff Holton, Mayor of Florida, asked what role the satellite customers have now that the new plant will not be built; asking Council what role they should have in the new relationship; Irelan stated that she has sent emails requesting meetings either in one on one discussions or with a mediator and she has not received any replies. Holton stated that the Village of Florida believes a mediator to be a good idea. Godwin stated there is nothing to mediate as the satellites are under currently under contracts; Irelan believes there is plenty to discuss and would like a third party to mediate this; Godwin stated that he trusts Irelan. Irelan restated that this needs to move forward; Godwin wants to know what is being offered to the satellites, and would like this in writing. Hayberger stated that information has been repeatedly given to the satellite customers; Ridley added that Council wants these changes to be a collaborative discussion, not a City dominated discussion. Ridley added that Council's direction was to make the decisions more transparent, allowing for open discussions between all the parties. Helberg stated that Council authorized the mediator if Irelan needed to use one.

Helberg stated that the engineers were asked to evaluate the current plant to see if it

could be made into a better plant for approximately \$10 million less, making a better situation for everyone involved. Godwin restated that he still does not understand what the satellite customer roles would be in the Consortium; adding that there was supposed to be a rate setting committee, the new plant was to be owned by those in the Consortium and all members were to pay the same rate for water; Irelan stated that the options must be negotiated for the project to be completed; and Irelan wants the information to come from a neutral third party mediator to overcome the trust issues. Irelan believes there is still a reason for the Consortium.

Holton asked what timeframe is required; Helberg stated that the time to resolve this is now, as this issue has been discussed for approximately two (2) years already, adding that the quality of water being distributed to the satellite customers and the residents must be protected. Irelan stated that she does not want the responsibility of hiring the mediator as she would like the trust issues to be eradicated. Godwin stated that Liberty Center is willing to discuss the information given without a mediator. Rettig stated that the Commissioners applied for a Local Government Innovation Fund (LGIF) grant in the amount of \$50,000 to pay for a mediator to facilitate the project; Hayberger believes this would cover most of the cost of the mediator services. Irelan will send another email to request a meeting; Rettig will share the rate study with his Board. Godwin believes that this will be a tough sell to his Board, adding that Liberty Center is looking at other sources for water. Behm believes that the rates are significantly lower than the cost of building a new plant. Godwin asked what has been spent to date; Irelan gave this information at the last Consortium meeting; the amount currently spent is approximately \$840,000. Helberg added this amount would be rolled into the total cost and part of this can still be used, including the property; Irelan stated that all items are open for discussion. Holton now believes that discussions should take place before a mediator is involved.

**Fact Finding Report**

Irelan distributed the Statutory Fact Finding Report; see attached.

Irelan requested that council accept the Fact Finding Report to be brought back at the next meeting to be approved.

**Motion To Accept  
The Fact Finding  
Report As Presented**

Motion: Ridley                      Second: Maassel  
To accept the Fact Finding Report as presented

**Passed**  
**Yea- 5**  
**Nay- 0**

Roll call vote on above motion:  
Yea- Marihugh, Comadoll, Ridley, Maassel, Helberg  
Nay-

**Good Of The City**  
**(Cont.)**  
**Heath**

Heath distributed the Buckeye Ohio Risk Management Association (BORMA) Summary of RFP Process For The Benefits Administrator Consultant; see attached.

Heath stated that the Health Care Cost Committee met on August 29 and discussed the BORMA Board's decision to re-review the Contract Administrator and to change from Huntington to Chapman and Chapman; Heath is bringing this before Council due to an understanding in the Code that Council be made aware of such changes. Heath has no issues with the contract and requests approval of the contract; Hayberger read the contract as well and has no issues.

<b>Motion To Approve The BORMA Contract With Chapman &amp; Chapman</b>	Motion:       Maassel                    Second: Ridley To approve the BORMA contract with Chapman & Chapman
<b>Passed Yea- 5 Nay- 0</b>	Roll call vote on above motion: Yea- Marihugh, Comadoll, Ridley, Maassel, Helberg Nay-
<b>Ridley</b>	None
<b>Maassel</b>	Maassel congratulated all the Napoleon sports teams that have been in competition.
<b>Helberg</b>	None
<b>Behm</b>	None
<b>Marihugh</b>	Marihugh asked if the stop bar on Haley Avenue is installed correctly; he does not believe that it is set square with the intersection; Lulfs will research this.  Marihugh asked if the paving is completed on Haley Avenue; he believes there to be a main line failure at the end of the pavement; Lulfs stated that the Operations Department is currently working on this issue. Marihugh asked if coldpatch could be applied; Lulfs is following up on this.
<b>Comadoll</b>	None
<b>Hayberger</b>	None
<b>Irelan</b>	None
<b>Approval Of Bills</b>	Bills and financial reports stand approved as presented with no objections.
<b>Motion To Adjourn</b>	Motion:    Marihugh                    Second: Ridley To adjourn the meeting.
<b>Passed Yea- 5 Nay- 0</b>	Roll call vote on above motion: Yea- Marihugh, Comadoll, Ridley, Maassel, Helberg Nay-
<b>Adjournment</b>	Meeting adjourned at 8:40 pm.
<b>Approved:</b>	_____ John A. Helberg, Council President  _____ Ronald A. Behm, Mayor  _____ Gregory J. Heath, Finance Director/Clerk of Council

**RESOLUTION NO. 057-14**

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE ANY AND ALL DOCUMENTS NECESSARY TO ENTER INTO THE SHAREOHIO PROGRAM**

**WHEREAS**, the City of Napoleon desires to enter into the ShareOhio Program for the loaning and borrowing of capital equipment from other governmental agencies; **Now therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City Manager is directed to execute all documents necessary to enter into the ShareOhio Program.

Section 2. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 3. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 4. That, this Resolution take effect at the earliest possible time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
John A. Helberg, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Ronald A. Behm, Mayor

VOTE ON PASSAGE \_\_\_\_ Yea \_\_\_\_ Nay \_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director



*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 057-14 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

---

*Gregory J. Heath, Clerk/Finance Director*

**RESOLUTION NO. 058-14**

**A RESOLUTION AUTHORIZING THE EXPENDITURE OF FUNDS OVER TWENTY-FIVE THOUSAND DOLLARS (\$25,000.00) FOR THE PURCHASE, OFF OF STATE BID, A POWERED AMBULANCE COT FROM R.S.V.P. INC.; AND DECLARING AN EMERGENCY**

**WHEREAS**, the City of Napoleon desires to purchase a powered ambulance cot; and,

**WHEREAS**, the powered ambulance cot can be purchased off of state contract from R.S.V.P. Inc.; and,

**WHEREAS**, the costs of the product will increase as of October 1<sup>st</sup>, 2014; **Now Therefore**,

**BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the City of Napoleon authorizes the expenditure of funds in excess of \$25,000.00 for the purchase of a powered ambulance cot off of state contract.

Section 2. That, the City Manager is authorized to enter into a contract with R.S.V.P Inc for said purchase.

Section 3. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 4. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 5. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time because the price will increase as of October 1<sup>st</sup>, 2014, which affects the public peace, health or safety accessible to our citizens; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_

\_\_\_\_\_  
John A. Helberg, Council President

Approved: \_\_\_\_\_

\_\_\_\_\_  
Ronald A. Behm, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain


Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. 058-14 was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*

# Memo

**To:** Mayor Behm and City Council  
**From:** Chief Robert J. Bennett, EFO   
**CC:** Ms. Monica Irelan, City Manager  
**Date:** September 10, 2014  
**Re:** approval of specification for ambulance cot

---

Mayor Behm and Council,

I would request that Council approve the attached specification for the purchase of an ambulance cot for the 2015 medic unit we have ordered.

The purpose of purchasing the cot now is to comply with the terms of the Bureau of Workers Compensation grant that is funding the purchase and to beat an October 1<sup>st</sup> price increase of 3% and

The cot is a Stryker model 6506 with the hydraulic load system.

The attached quote is from the state term pricing schedule through RSVP, Inc out of Toledo.

The purchase price is \$38,232.00

R.S.V.P., inc.

**QUOTATION**

Quotation #: 140909-003

Page 1 of 1

P.O. BOX 6888  
 TOLEDO, OH 43612  
 419-269-7787  
 Federal ID: 341325185

**SOLD TO:** Mr. Robert J. Bennett  
 Napoleon Fire/Rescue Dept.  
 265 W. Riverview Ave.  
  
 Napoleon, OH 43545  
 419-592-0441

**SHIPPED TO:** Mr. Robert J. Bennett  
 Napoleon Fire/Rescue Dept.  
 265 W. Riverview Ave.  
  
 Napoleon, OH 43545  
 419-592-0441

QUOTE DATE	YOUR ORDER #	PAYMENT TERMS	SALESPERSON	ORDER SOURCE	SHIPPED VIA
9/9/2014		COD	John Arnos	RB	DROP SHIP UPS

Quantity	Item #	Description	Disc	Tax	Tax	Price	Amount
1	6390	Stryker Power Load	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$24,669.00	\$22,202.10
1	6506-700-001	Stryker PL compatability kit for 6506	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$1,650.00	\$1,485.00
1	6506	Stryker Power Pro	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$15,059.00	\$13,553.10
1	6500-034-000	Stryker SMRT Charger Mounting Bracket	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$33.00	\$29.70
1	6500-147-000	Stryker Emergency hook	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$50.00	\$45.00
1	6500-315-000	Stryker 3 stage IV pole PR	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$335.00	\$301.50
1	6500-700-011	Stryker Fowler O2 Holder	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$246.00	\$221.40
1	6500-130-000	Stryker Pocketed Backrest storage pouches	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$251.00	\$225.90
1	6500-160-000	STRYKER BASE STORAGE NET	10.0%	<input type="checkbox"/>	<input type="checkbox"/>	\$188.00	\$169.20

**Comments:**

Reminder, quote expires 9-30-14 and increases 3%

<b>SUBTOTAL:</b>	\$38,232.90
<b>FREIGHT:</b>	\$0.00
	\$0.00
	\$0.00
<b>OTHER:</b>	\$0.00
<b>TOTAL:</b>	\$38,232.90

# Power-PRO XT 6506

powered ambulance cot

Now the standard of care, the Power-PRO XT was designed with extensive input from medics, resulting in a cot that reduces manual lifting. The innovative battery-powered hydraulic system raises and lowers the patient with the touch of a button\* and the retractable head section shortens the cot for 360-degree mobility in any height position.

## Key Features

- 1 Hydraulic lift system
- 2 Settable load height with jog function
- 3 Power-LOAD compatibility option
- 4 Shock, flat leg or optional knee gatch positioning
- 5 Retractable head section



IPX6

IEC-60601-1



**700lb**  
capacity

\*700 lb. weight capacity with an unassisted lift capacity of 500 lb. (Cot loads over 300 lb. (136 kg) may require additional assistance to meet the set cot load height).

# Power-LOAD 6390

power-loading cot fastener system

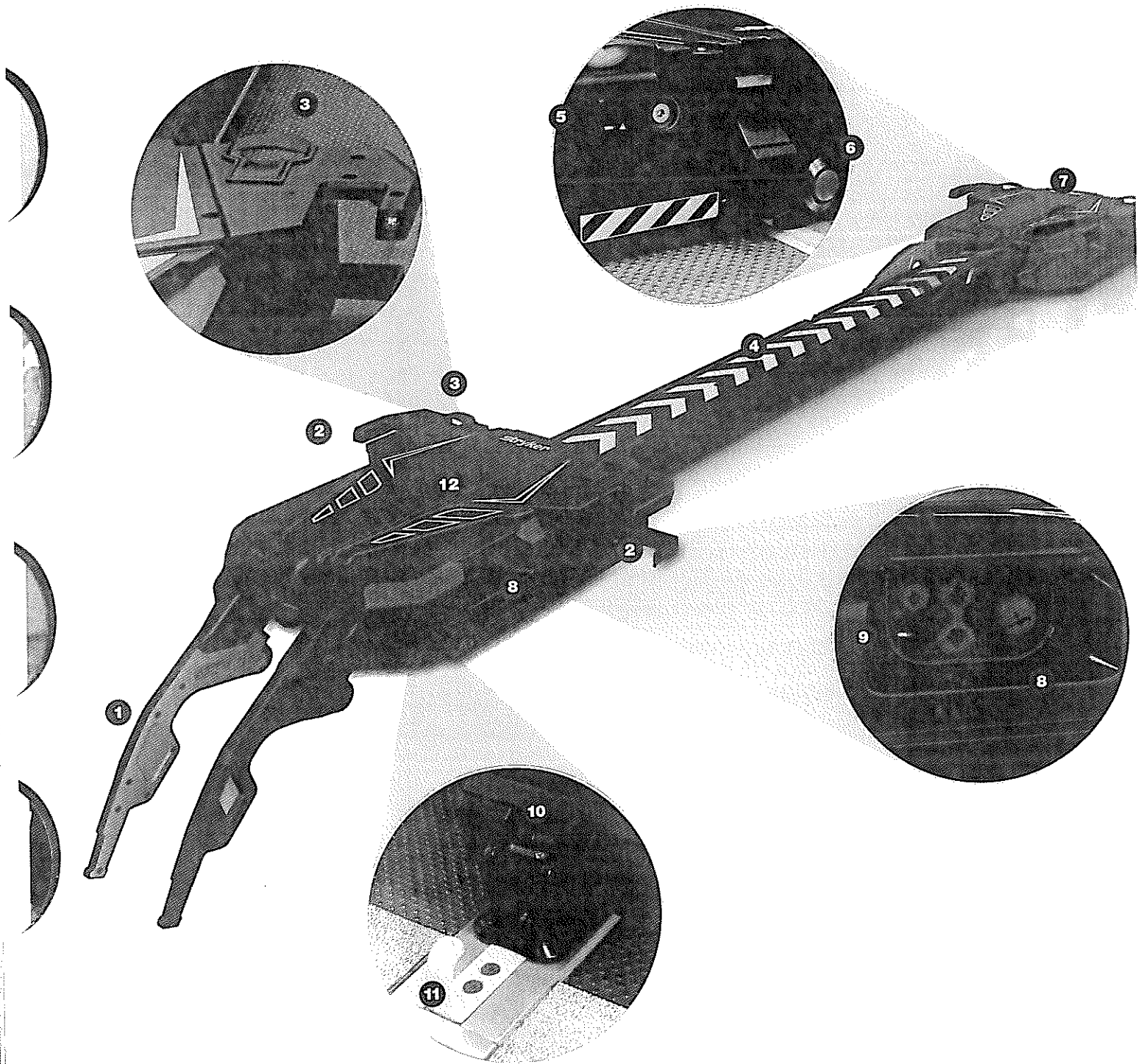
The Power-LOAD cot fastener system improves operator and patient safety by supporting the cot throughout the loading and unloading process. The reduction in spinal load helps prevent cumulative trauma injuries. Power-LOAD wirelessly communicates with Power-PRO cots for ease of operation and maximum operator convenience.

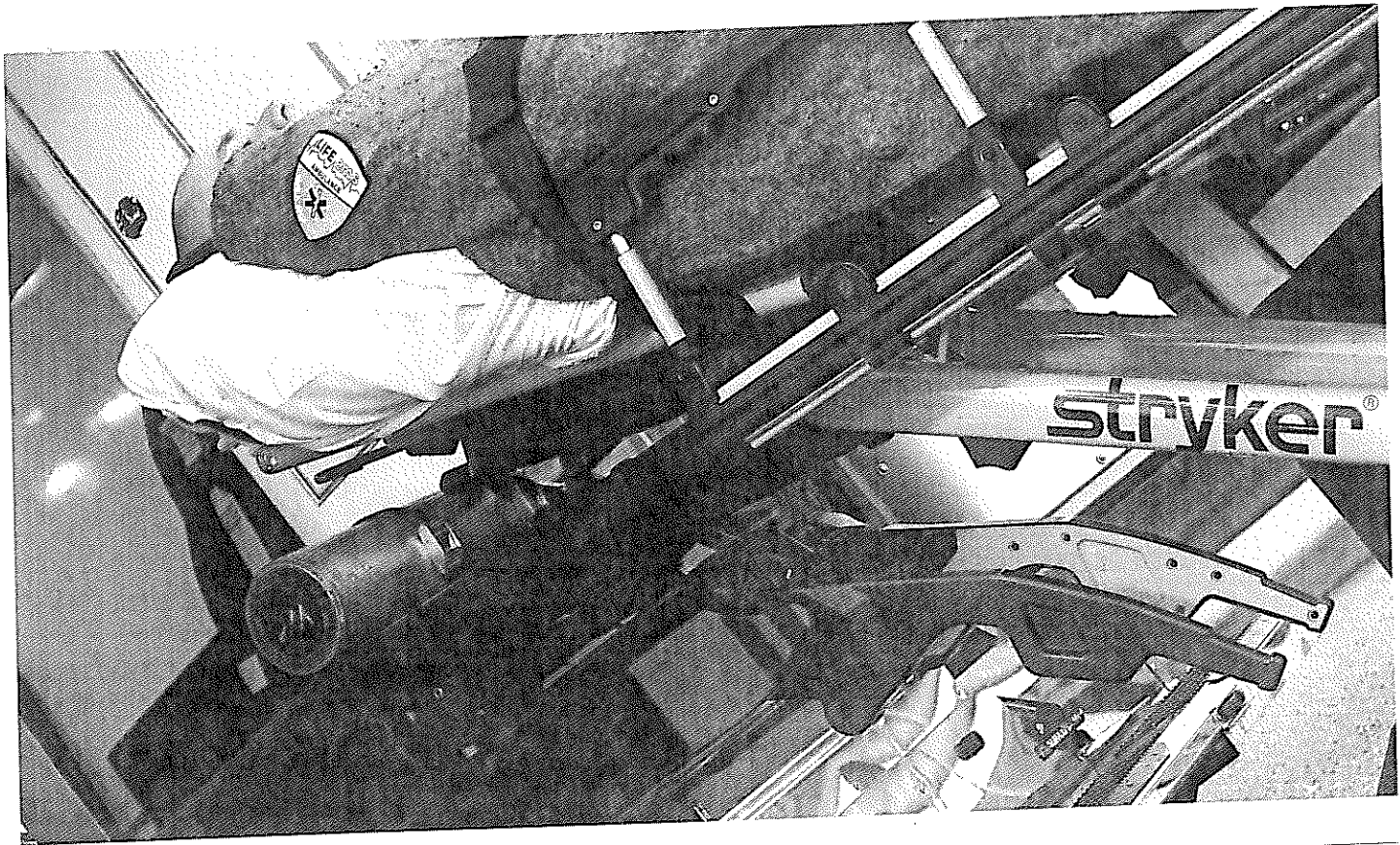
## Key Features

- ① Lifting arms
- ② Head end LED indicators
- ③ Cot release handles
- ④ Linear Transfer System
- ⑤ Duplicate LED indicator
- ⑥ Manual trolley release
- ⑦ Inductive charging
- ⑧ Control panel
- ⑨ Battery indicator
- ⑩ Foot end release
- ⑪ Safety hook
- ⑫ Trolley







FASTENERS

COTS

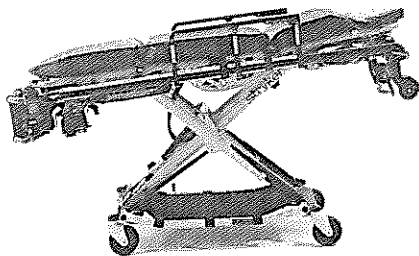
CHAIRS

SMRT

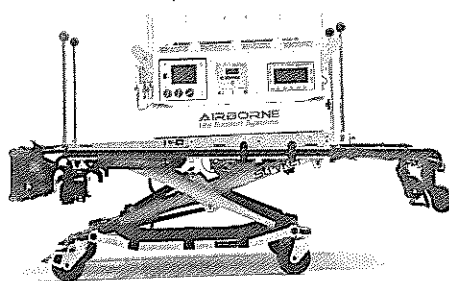
OPTIONS

## Cot Compatibility

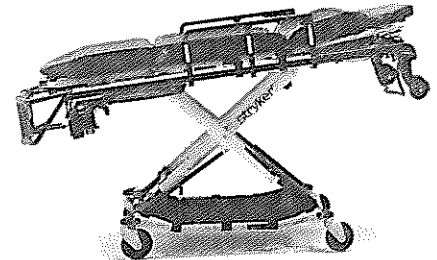
The Power-LOAD compatibility option is available for the Power-PRO XT, Power-PRO IT and Performance-PRO XT. This system meets dynamic crash test standards for maximized occupant safety\* and will automatically charge the Power-PRO XT SMRT battery.



**Power-PRO XT**

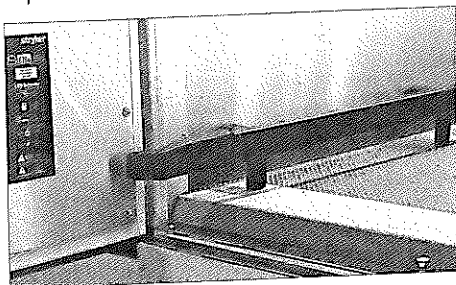


**Power-PRO IT**



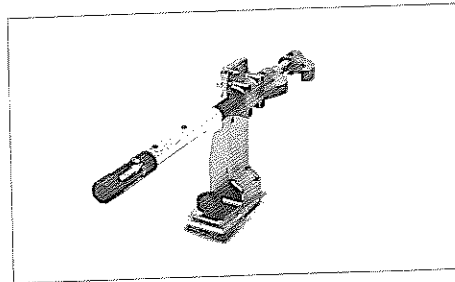
**Performance-PRO XT**

## Optional Accessories



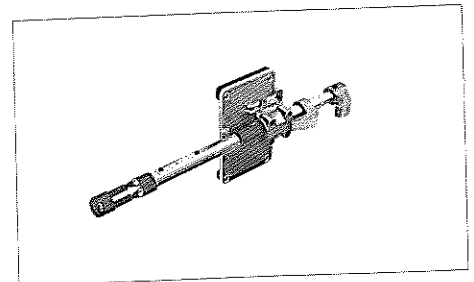
### Wheel Guide

Required for applications when the Power-LOAD system is mounted near the wall. Keeps the wheels straight when loading and unloading.



### Mass Casualty Floor Mount Assembly

Allows for the use of non-upgraded Stryker X-frame cots. Assembly equipped with quick release mechanism for ease of operation.



### Mass Casualty Wall Mount Assembly

Allows for the use of non-upgraded Stryker X-frame cots. Assembly equipped with quick release mechanism for ease of operation.

\*Meets dynamic crash standards for Power-PRO XT (AS/NZS-4535 and BS EN-1789) and Performance-PRO XT (BS EN-1789).



**RESOLUTION NO. 059-14**

**A RESOLUTION APPROVING THE PROVISIONS OF A CERTAIN COLLECTIVE BARGAINING AGREEMENT NO. 2014-21 BETWEEN THE CITY OF NAPOLEON, OHIO AND LOCAL 240 IUPA, AFL-CIO NAPOLEON POLICE OFFICERS ASSOCIATION FOR THE TERM COMMENCING FROM DECEMBER 1, 2013 THROUGH NOVEMBER 30, 2016; AUTHORIZING THE CITY MANAGER TO EXECUTE THE SAME; APPROVING THE FACT FINDING REPORT; AND DECLARING AN EMERGENCY**

**NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF NAPOLEON, OHIO:**

Section 1. That, the provisions of a certain Collective Bargaining Agreement (hereinafter referred to as "the Agreement") between the City of Napoleon, Ohio (hereinafter called "the City") and the Napoleon Police Officers Association, Local 240 International Union of Police Officers (hereinafter called "the Union") for the term commencing December 1, 2013 through November 30, 2016, both dates inclusive, (substantially in the form which is on file in the office of the City Finance Director marked as City Contract No. 2014-21) have been reviewed and are approved by this Council.

Section 2. That, upon ratification of the Agreement by the Union, the City Manager is authorized and directed to execute the Agreement in the name of and on behalf of the City, subject to any non-material amendments, additions, or deletions as deemed necessary or advisable by the City Manager and approved by the City Law Director. The Agreement may contain a provision that allows the terms and conditions of the Agreement to be retroactively applied, the same being hereby approved if so exist.

Section 3. That, the Report and Recommendations of the Fact Finder regarding Contract No. 2014-21 dated August 29<sup>th</sup>, 2014, as currently on file in the office of the City Finance Director, are hereby approved and accepted by this Council.

Section 4. That, it is found and determined that all formal actions of this City Council concerning and relating to the adoption of this Resolution were adopted in open meetings of this City Council, and that all deliberations of this City Council and any of its committees that resulted in such formal actions were in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code and the Codified Ordinances of Napoleon Ohio.

Section 5. That, if any other prior Ordinance or Resolution is found to be in conflict with this Resolution, then the provisions of this Resolution shall prevail. Further, if any portion of this Resolution is found to be invalid for any reason, such decision shall not affect the validity of the remaining portions of this Resolution or any part thereof.

Section 6. That, this Resolution is declared to be an emergency measure necessary for the immediate preservation of the public peace, health or safety of the City and its inhabitants, and for the further reason that this legislation must be in effect at the earliest possible time to continue the division of police protection and services by

members of the Union without distraction or disruption; therefore, provided it receives the required number of votes for passage as emergency legislation, it shall be in full force and effect immediately upon its passage; otherwise, it shall be in full force and effect at the earliest time permitted by law.

Passed: \_\_\_\_\_  
John A. Helberg, Council President

Approved: \_\_\_\_\_  
Ronald A. Behm, Mayor

VOTE ON PASSAGE \_\_\_\_\_ Yea \_\_\_\_\_ Nay \_\_\_\_\_ Abstain

Attest:

\_\_\_\_\_  
Gregory J. Heath, Clerk/Finance Director

*I, Gregory J. Heath, Clerk/Finance Director of the City of Napoleon, do hereby certify that the foregoing Resolution No. \_\_\_\_\_ was duly published in the Northwest Signal, a newspaper of general circulation in said City, on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_; & I further certify the compliance with rules established in Chapter 103 of the Codified Ordinances Of Napoleon Ohio and the laws of the State of Ohio pertaining to Public Meetings.*

\_\_\_\_\_  
*Gregory J. Heath, Clerk/Finance Director*



# City of Napoleon, Ohio

## Department of Public Works

255 West Riverview Avenue, P.O. Box 151

Napoleon, OH 43545

Chad E. Lulfs, P.E., P.S., Director of Public Works

Telephone: (419) 592-4010 Fax: (419) 599-8393

[www.napoleonohio.com](http://www.napoleonohio.com)

## Memorandum

**To:** Monica Irelan, City Manager  
**From:** Chad E. Lulfs, P.E., P.S., Director of Public Works  
**cc:** Mayor & City Council  
Henry County Commissioners  
Greg Heath, City Finance Director  
**Date:** September 15, 2014  
**Subject:** Northcrest Circle Improvements  
Change Order No. 4 - Final

The above referenced project has been completed and final quantities have been tabulated. Change Order No. 4 – Final is \$16,869.51. The final project cost is \$391,694.34. I request that the Commissioners & City Council approve Change Order No. 4 – Final to allow us to close out this project.

CEL

**COUNTY OF HENRY  
CHANGE ORDER**

NO. 4 (FINAL)

**PROJECT**  
NORTHCREST CIRCLE IMPROVEMENTS

**DATE OF ISSUANCE**  
SEPTEMBER 4, 2014

**OWNER:** County of Henry, Ohio  
1853 Oakwood Avenue  
Napoleon, Ohio 43545

**CONTRACTOR**  
Vernon Nagel, Inc.  
O-154 Co. Rd. 11C  
Napoleon, OH 43545

**OWNER:** COUNTY OF HENRY, OH

**CONTRACT FOR** – Northcrest Circle Improvements

You are directed to proceed promptly with the following change(s):

**DESCRIPTION:** Final Quantity Adjustment

**PURPOSE OF CHANGE ORDER:** Work Completed

**ATTACHMENTS:** (list documents supporting change)

Contract Price prior to this Change Order	\$ <u>374,824.83</u>
(Increase)(Decrease)-resulting from this Change Order	\$ <u>16,869.51</u>
Current Contract Price, including this Change Order	\$ <u>391,694.34</u>

Time for Contract Completion prior to this Change Order	_____ days
(Increase)(Decrease) resulting from this Change Order	_____ days
Current time for Contract Completion, including this Change Order	_____ days

**RECOMMENDED:**  
CITY OF NAPOLEON

**ACCEPTED:**  
VERNON NAGEL, INC.

*Contractor*

by \_\_\_\_\_  
Chad E. Lulfs, P.E., P.S.  
Director of Public Works

by \_\_\_\_\_

**APPROVED:**  
*County of Henry*

*City of Napoleon*

BY \_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Monica Irelan, City Manager

## FINAL CHANGE ORDER

**NAME of PROJECT - Northcrest Circle Improvements Project**

**CONTRACTOR - Vernon Nagel, Inc.**

ITEM	DESCRIPTION	ESTIMATED QUANTITY	ACTUAL QUANTITY	QUANTITY DIFF.	UNIT	UNIT PRICE	AMOUNT DECREASE	AMOUNT INCREASE
<b>ROADWAY</b>								
1	Clearing and Grubbing	1.00	1.00	0.00	LS	\$3,000.00	\$0.00	\$0.00
2	Concrete Curb Removal	1,100.00	1,102.00	2.00	LF	\$4.00		\$8.00
3	Concrete Pavement Removal	350.00	365.22	15.22	SY	\$15.00		\$228.30
4	Asphalt Removed (Milled to Base Course 3")	125.00	125.00	0.00	SY	\$20.00	\$0.00	\$0.00
5	Excavation, including Embankment Construction (Roadway, Drives and Concrete)	850.00	710.00	-140.00	CY	\$22.00	-\$3,080.00	
6	Subgrade Compaction	1,500.00	1,440.00	-60.00	SY	\$0.25	-\$15.00	
7	Subgrade Stabilization Fabric	1,500.00	1,440.00	-60.00	SY	\$1.50	-\$90.00	
8	Aggregate Base	350.00	333.60	-16.40	CY	\$40.00	-\$656.00	
9	Asphalt Concrete Base (ODOT 301 PG64-22)	130.00	145.87	15.87	CY	\$145.00		\$2,301.15
10	Asphalt Concrete Intermediate (ODOT 448 Type 2, Medium Traffic, PG64-22)	65.00	63.89	-1.11	CY	\$160.00	-\$177.60	
11	Asphalt Concrete Surface (ODOT 448 Type 1, Medium Traffic, PG64-22)	65.00	66.70	1.70	CY	\$170.00		\$289.00
12	6" Concrete Walk with 6" Stabilized Crushed Aggregate Base (ODOT 411)	35.00	19.97	-15.03	SY	\$48.00	-\$721.44	
13	Handicap Ramp with ADA Truncated Dome Detectable Warning Strip	2.00	2.00	0.00	EA	\$400.00	\$0.00	\$0.00
14	6" Plain Portland Cement Concrete Pavement with 6" Crushed Aggregate Base (ODOT	375.00	381.65	6.65	SY	\$48.00		\$319.20
15	Type 2 Concrete Curb	1,000.00	1,030.00	30.00	LF	\$14.00		\$420.00
16	6" HDPE Perforated Corrugated Tubing (Underdrains) including No. 8 Stone Backfill	1,000.00	1,053.00	53.00	LF	\$8.00		\$424.00
17	6" HDPE Corrugated Tubing Caps	6.00	0.00	-6.00	EA	\$20.00	-\$120.00	
18	Topsoil	125.00	183.00	58.00	CY	\$32.00		\$1,856.00
19	Fertilizer, Seeding & Mulching	1,500.00	3,628.75	2,128.75	SY	\$2.00		\$4,257.50
20	Construction Layout Stakes	1.00	1.00	0.00	LS	\$2,300.00	\$0.00	\$0.00
21	Mobilization	1.00	1.00	0.00	LS	\$5,000.00	\$0.00	\$0.00
22	Maintaining Traffic	1.00	1.00	0.00	LS	\$2,500.00	\$0.00	\$0.00
23	Storm Water Pollution Prevention Plan	1.00	0.00	-1.00	LS	\$200.00	-\$200.00	
<b>SANITARY SEWER</b>								
24	6" PVC ASTM D3034 SDR 35 (Sanitary), Type B	310.00	365.00	55.00	LF	\$65.00		\$3,575.00
25	6" PVC ASTM D3034 SDR 35 (Sanitary), Type C	25.00	109.50	84.50	LF	\$30.00		\$2,535.00
26	8" PVC ASTM D3034 SDR 35 (Sanitary), Type B	700.00	686.50	-13.50	LF	\$80.00	-\$1,080.00	
27	18" PVC F679 (Sanitary), Type C	15.00	9.00	-6.00	LF	\$100.00	-\$600.00	

ITEM	DESCRIPTION	ESTIMATED QUANTITY	ACTUAL QUANTITY	QUANTITY DIFF.	UNIT	UNIT PRICE	AMOUNT DECREASE	AMOUNT INCREASE
28	6" ASTM F-714 HDPE (Sanitary), Directional Drilled	0.00	0.00	0.00	LF	\$0.00	\$0.00	\$0.00
29	10" ASTM F-714 HDPE (Sanitary), Directional Drilled	85.00	90.00	5.00	LF	\$100.00		\$500.00
30	6" on 8" PVC Wye (Heavy Duty)	12.00	10.00	-2.00	EA	\$125.00	-\$250.00	
31	6" 11¼ Degree PVC Bend (Heavy Duty)	6.00	0.00	-6.00	EA	\$15.00	-\$90.00	
32	6" 22½ Degree PVC Bend (Heavy Duty)	6.00	1.00	-5.00	EA	\$15.00	-\$75.00	
33	6" 45 Degree PVC Bend (Heavy Duty)	15.00	40.00	25.00	EA	\$45.00		\$1,125.00
34	6" Cleanout with Inverted Cap	12.00	11.00	-1.00	EA	\$200.00	-\$200.00	
35	8" PVC Plug	3.00	3.00	0.00	EA	\$100.00	\$0.00	\$0.00
36	Flexible Coupling with Stainless Steel Bands (All Sizes)	12.00	9.00	-3.00	EA	\$125.00	-\$375.00	
37	48" Manhole with Standard Cone (Sanitary)	4.00	4.00	0.00	EA	\$3,500.00	\$0.00	\$0.00
38	48" Drop Manhole with Standard Cone (Sanitary)	1.00	1.00	0.00	EA	\$4,000.00	\$0.00	\$0.00
39	Manhole Casting & Gasketed Lid Marked "Sanitary Sewer"	5.00	5.00	0.00	EA	\$500.00	\$0.00	\$0.00
40	Sanitary Sewer Removal (Type B & C)	50.00	50.00	0.00	LF	\$15.00	\$0.00	\$0.00
41	Sanitary Manhole Removal	2.00	2.00	0.00	EA	\$800.00	\$0.00	\$0.00
42	Sanitary Sewer Televising	785.00	767.00	-18.00	LF	\$1.20	-\$21.60	
<b>STORM SEWER</b>								
43	6" PVC ASTM D3034 SDR 35 (Storm), Type B	200.00	174.00	-26.00	LF	\$45.00	-\$1,170.00	
44	10" PVC ASTM D3034 SDR 35 (Storm), Type B	5.00	114.50	109.50	LF	\$65.00		\$7,117.50
45	12" PVC ASTM D3034 SDR 35 (Storm), Type B	350.00	354.00	4.00	LF	\$42.00		\$168.00
46	6" x 10" Inserta Tee	2.00	0.00	-2.00	EA	\$175.00	-\$350.00	
47	6" x 12" PVC Tee	7.00	4.00	-3.00	EA	\$210.00	-\$630.00	
48	6" x 18" PVC Tee	1.00	0.00	-1.00	EA	\$600.00	-\$600.00	
49	18" PVC Coupler	2.00	0.00	-2.00	EA	\$250.00	-\$500.00	
50	6" 45 Degree PVC Bend	4.00	1.00	-3.00	EA	\$45.00	-\$135.00	
51	6" PVC Plug	10.00	7.00	-3.00	EA	\$50.00	-\$150.00	
52	Flexible Coupling with Stainless Steel Bands (All Sizes)	1.00	3.00	2.00	EA	\$200.00		\$400.00
53	2' x 3' Curb Inlet with Casting & Grate	5.00	5.00	0.00	EA	\$1,800.00	\$0.00	\$0.00
54	48" Manhole with Flat Slab Top (Storm)	1.00	1.00	0.00	EA	\$2,000.00	\$0.00	\$0.00
55	Manhole Casting & Vented Lid Marked "Storm Sewer"	1.00	1.00	0.00	EA	\$500.00	\$0.00	\$0.00
56	Storm and Field Drain Replacement (All Sizes)	50.00	0.00	-50.00	LF	\$20.00	-\$1,000.00	
57	Catch Basin Removal	1.00	1.00	0.00	EA	\$500.00	\$0.00	\$0.00
<b>WATERLINE</b>								
58	Fire Hydrant Assembly, Complete	1.00	2.00	1.00	EA	\$5,000.00		\$5,000.00
59	1" on 6" Tapping Saddle with Corp Stop	10.00	9.00	-1.00	EA	\$300.00	-\$300.00	
60	1" Curb Valve with Box Assembly, Complete	10.00	10.00	0.00	EA	\$300.00	\$0.00	\$0.00
61	1" x 3/4" Compression Coupling	8.00	8.00	0.00	EA	\$50.00	\$0.00	\$0.00
62	1" x 1" Compression Coupling	2.00	0.00	-2.00	EA	\$50.00	-\$100.00	
63	6" 45 Degree M.J. Bend	5.00	7.00	2.00	EA	\$350.00		\$700.00
64	6" Plug	1.00	1.00	0.00	EA	\$150.00	\$0.00	\$0.00
65	6" on 6" Tapping Valve	1.00	1.00	0.00	EA	\$5,000.00	\$0.00	\$0.00
66	1" Type "K" Copper Service Line	350.00	305.00	-45.00	LF	\$30.00	-\$1,350.00	
67	6" AWWA C900 (Class 150 & DR18), Type B	500.00	494.50	-5.50	LF	\$35.00	-\$192.50	

ITEM	DESCRIPTION	ESTIMATED QUANTITY	ACTUAL QUANTITY	QUANTITY DIFF.	UNIT	UNIT PRICE	AMOUNT DECREASE	AMOUNT INCREASE
68	6" AWWA C900 (Class 150 & DR18), Type C	5.00	0.00	-5.00	LF	\$25.00	-\$125.00	
69	Fire Hydrant Removal & Plug	1.00	1.00	0.00	EA	\$500.00	\$0.00	\$0.00
						<b>Subtotals:</b>	-\$14,354.14	\$31,223.65
							<b>TOTAL DIFFERENCE:</b>	<b>\$16,869.51</b>

*City of Napoleon, Ohio*

## **TREE COMMISSION**

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

### **Meeting Agenda**

Monday, September 15, 2014 at 6:00 PM

- I. **Approval of Minutes** (In the absence of any objections or corrections, the minutes shall stand approved.)
- II. **Tree Call Report**
- III. **Fall Tree Programs**
- IV. **Scott Street Planting**
- V. **Yard Waste Site Replanting**
- VI. **Any Other Matters or Items Currently Assigned to the Commission**
- VII. **Adjournment**

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Gregory J. Heath, Finance Director/Clerk of Council



City of Napoleon, Ohio  
**TREE COMMISSION**

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**Meeting Minutes**  
**Monday, August 18, 2014 at 6:00 pm**

<b>PRESENT</b>	
<b>Commission</b>	David Volkman – Chair, Kirk Etzler, Anella Huff, Jeffrey Marihugh
<b>City Staff</b>	Marty Crossland, Staff Engineer
<b>Recorder</b>	Tammy Fein
<b>Others</b>	
<b>ABSENT</b>	
<b>Members</b>	Becky Rohre, Bill Rohrs
<b>Call To Order</b>	Chairperson Volkman called the meeting to order at 6:00 pm.
<b>Approval Of Minutes</b>	The minutes from June 16 stand approved with no corrections or objections.
<b>Tree Call Report</b>	<p>Crossland distributed a Tree Tracker Report regarding the tree calls; see attached.</p> <p>Crossland stated that there is a stump in the alley behind 332 E. Front Street that cannot be mowed around with roots that are out of the ground; the resident requested this be added to the removal list.</p> <p>Marhugh asked if the removal on Hobson Street was where the new water line was installed; Crossland stated that it was and was moved closer to the sidewalk; Marhugh believes this to be in the right-of-way and suggested no replant in this area.</p>
<b>Review Of Fall Stump And Tree Removal Bids</b>	<p>Crossland distributed a memo regarding the Fall Stump and Tree Removal bids; see attached.</p> <p>The resident at the Dodd Street removal would like both trees removed as they are dropping limbs on her garage roof and fence; there is another tree at this residence that should be trimmed, though it is not on City property.</p> <p>Crossland believes that the Electric Department has already removed the tree limb at the Sheffield Avenue removal request.</p> <p>Crossland stated there were a few other calls regarding limb removal and the Electric Department will be handling this.</p> <p>Volkman stated there is a tree in a tree well near Henry County Bank growing out over the plates, and he believes that the tree should be removed or the plates should be expanded to make room.</p>
<b>Review Of Topsoil And Planting Contracts</b>	<p>Crossland distributed a memo regarding the Topsoil and Planting Contracts; see attached.</p> <p>Crossland stated that bid packets were distributed and North Branch Nursery was the only company to respond. Crossland added that the repairs and filling of holes are fairly close to current and should be finished by the last week of September, however Crossland will ask for the work to be completed by early September.</p> <p>Volkman asked if the Commission is still waiting for the bid opening for bids that</p>



City of Napoleon, Ohio

## **HEALTH CARE COST COMMITTEE**

LOCATION: City Hall Offices, 255 West Riverview Avenue, Napoleon, Ohio

### **Meeting Agenda**

Wednesday, September 17, 2014 at 8:30 AM

- I. Approval of Minutes from August 29 (In the absence of any objections or corrections, the minutes shall stand approved.)
- II. Review of Health Care Premium Cost Increases
- III. Any Other Matters or Items Currently Assigned to the Committee
- IV. Adjournment

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Gregory J. Heath, Finance Director/Clerk of Council

*City of Napoleon, Ohio*  
**HEALTH CARE COST COMMITTEE**

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**Meeting Minutes**  
Friday, August 29, 2014 at 8:30 AM

**PRESENT**

**Commission Members**

Mike Foreman (PD) - Chair, Chad Lulfs (NB), Mary Thomas (NB), Joel Frey (FD), Leonard Durham (AFSCME), Greg Heath (AD), Monica Irelan (AD)

**Recorder**

Tammy Fein

**City Staff**

Morgan Druhot, Human Resources Director

**Others**

**ABSENT Members**

Roger Eis (AFSCME), Jamie Mendez (PD), Eric Rohrs (FD)

**Call To Order**

Chairperson Foreman called the meeting to order at 8:32 AM with roll call.

**Approval Of Minutes**

Minutes from the September 13, 2013, meeting stand approved as presented with no objections or corrections.

**Review Of Health  
Care Premium Cost  
Increases**

Heath distributed information regarding the Buckeye Ohio Risk Management Association (BORMA) Summary of the Request For Proposal (RFP) Process for the Benefits Administrator Consultant; see attached.

Heath reminded the Committee that the City belongs to a collaborative pool of entities that pool resources for paying claims regarding health insurance, and the individual entities are combined to make up the collaborative pool; each entity has their own benefit policy.

Heath stated that the policy rates are set to fund the pool, and there must be a certain amount of money in the pool to be able to fund the claims. Heath added that the pool has been sufficiently depleted over the last several years, and rates must be increased to cover the cost of claims. Heath stated that the pool is run by the Board with a member of each entity each having one (1) vote, and the Board contracts out for the Benefits Administrator services. Heath met with the BORMA Consortium Group yesterday regarding the Benefits Administrator which currently Huntington. Heath stated that the Benefits Administrator develops programs, assigns rates and negotiate contracts, which is different than the responsibilities of the Third Party Administrator, currently Mutual Health Insurance and CareMark, which administrates the claims. Heath stated that the City also utilizes Service Organization regarding copays.

Heath reported that the contract with Huntington has expired; the Board hired a firm to assist with researching RFPs and chose Chapman & Chapman from the Cleveland area to assume the role of Benefits Administrator; Heath added that this change will impact the City as Chapman & Chapman will research loss evaluations, and will also research the current plan and make recommendations, with their fee being based on the number of plans per month.

Heath added that the Third Party Administrator contract with Mutual Health Insurance and Caremark contracts both expire on January 1, 2015, and these both may be changed as well, depending on how the process goes. The

Committee had no questions regarding this process, and the contracts will be presented before Council after the process is complete.

Foreman asked if a new benefits card would be received; Heath stated this would only happen if the Third Party Administrator is changed. Thomas stated the City had used Medical Mutual as a Third Party Administrator before the switch to Mutual Health Services.

Heath distributed a memo regarding 2015 Rate Projections; see attached.

Heath stated that rate projection has not been brought before Council as of yet; reminding the Committee that these figures are projections. Heath explained that the memo describes the most current twelve (12) month period, as this is the research that a rate increase would be based on. Heath noted that a nine percent (9%) increase is suggested with a range of percentage increases for different tiers. Heath explain that the banding process averages the pool of twenty (20) entities to equalize the rates so each entity is paying its own fair share depending on their usage, adding that the figures are claims based, and the banding formula is intended to give credit to entities that do not pull from the reserves and properly charge entities that are pulling from the reserves. Heath stated that the pool runs from a -5% credit to a +5% debit in addition to the rates; the memo suggests an increase of at least 9% increase based on claims. Heath stated that the reserves are real dollars and had gotten low enough that the reserves must be rebuilt, and at the BORMA meeting, Heath voted to rebuild the reserves. Heath stated that the reserves could be rebuilt over a three (3) year period if claims are better than recent years, however ObamaCare as well as eligible retirees not retiring are affecting this. Heath stated that to rebuild the reserves, a twelve percent (12%) increase is suggested for three (3) years, which would include the nine percent (9%) increase plus three percent (3%) for reserves; Heath added that to rebuild the reserves over one (1) year, the increase would be a seventeen percent (17%) increase and applying the banding formula could cause the increase to be as high as twenty two percent (22%). Heath reminded the Committee that these increases are based on the pool, not specifically the City.

Heath stated that the City is currently at the break-even point, and the basic recommendation for increase is nine percent (9%) to break even on current claims, and a twelve percent (12%) increase to rebuild the reserves over a three (3) year period; the memo shows how other entities fall into the rate structure, and Heath reminded the Committee that claims are not steady, there are always good and bad years.

Heath distributed a Summary Sheet regarding Projection of Medical and Drug Claims, a BORMA Loss Ratio Formula, and a Health Insurance Cost Review Summary; see attached.

Heath reported that the spreadsheet shows the impact to individuals in 2015 using a nine percent (9%) rate increase; the increase to the family plan is approximately \$230, and this affects the overall total with an increase of \$124,200, with the employee picking up approximately \$18,600 and the City picking up approximately \$105,600.

Heath distributed a memo regarding increases minus the City paid deductible;

see attached.

Heath stated that these dollar amounts represent the scenario of a nine percent (9%) increase, and the amount increased to the employee with no deductible being paid by the City.

Heath suggested Council has respected the recommendation of this Committee in the past, and the approach has been to come up with a recommendation to present to Council which has generally been followed. Foreman asked when the actual figures would be known; Heath stated not until October but the increase will be a minimum of nine percent (9%) and more likely twelve percent (12%), adding that if the claims increase between now and October, the increased percentage could be higher.

Durham asked if Service Org could be eliminated as a cost saving measure if the employee pays the full deductible; Foreman asked who would keep track of the deductible if this were the case; Thomas stated that Mutual Heath Services does this, as it is listed on the Explanation of Benefits (EOB); Heath will research this.

Heath reminded the Committee that the State is attacking the City Income Tax which would create detriment to all City departments, and although the ultimate impact is not known yet, \$800,000 has already been taken away by the State in prior year cuts. Ireland stated that the expenditures have been higher than the Income Tax revenue, including items like salt increasing from thirty dollars (\$30) per ton last year to on hundred thirty six dollars (\$136) per ton this year. Foreman asked when a recommendation should be prepared; Heath replied by the budget review meetings. Heath stated that options include re-reviewing the health care plan to reduce claims significantly enough to reduce the rates; and the premium changes could be reviewed; the current fifteen percent (15%) rate is fairly high however this could be increased; and a different group could be researched, however the claims experience is taken with the City to whatever group is chosen; a regular commercial carrier could be chosen, and this is truly based on claims and those increases could be thirty percent (30%) to forty percent (40%) like they were last year. Ireland suggested looking at other groups beside BORMA, but this will not be done this year as enrollment takes place in October; Heath stated we are in a three (3) year contract and must go through 2015 as a member of BORMA. Ireland stated that options will include either the employees pitching in more, or services provided will be decreased. Lulfs asked if the insurance allows for individuals to have a health and safety program to lower rates; Foreman stated that other programs include health education programs that cut rates as well. Heath stated that there is not a claims report available for this meeting, and Huntington was not invited due to BORMA changing companies; Heath requested that Druhot contact Cindy Stever from Huntington to find out what the City higher usage claims are, adding that this may be based on demographics. Heath stated that years ago the insurance was catastrophic based and employees were responsible for many of the smaller issues, and the current push is to put these expenses back on the employees.

Foreman suggested scheduling another meeting to have time to research this issue. Heath asked what other scenarios the members would like to have researched; Ireland suggested looking into a fifty percent (50%) increase share

between the employee and the City, a seventy five percent (75%) to the employee and twenty five (25%) percent to the City share, and a one hundred percent (100%) employee share of the twelve percent (12%) increase, as well as a service reduction to the plan to lower the rate increase, be brought back before the Committee at the next meeting.

Foreman asked the Committee how they felt about the current fifteen percent (15%) premium rate; asking if the rate increase could be increased in stages as it previously has been done; Heath stated that any action to reduce the budgetary burden would be looked at favorably by Council. Heath added that the premium is a lot compared to an employee's annual salary. Heath stated that the City will be taxed if the plan falls under the Cadillac Plan of Obamacare; the push is to keep the plan under this stage, and benefits will be deducted if necessary to remain under this stage. Heath believes that Health Savings Accounts (HSA's) will not be utilized until the traditional plan becomes unaffordable. Lulfs suggested bringing back the figures for seventeen and half percent (17.5%) and twenty percent (20%) increases as well. Foreman asked if the City saved money adding the spouses; Lulfs agreed this would save money over time. Heath stated that Chapman and Chapman gave an example of a school district with three unions, one kept the spouse, one had a copay for the spouse and one dropped the spouse; the plan that kept the spouse cost the plan an additional \$500,000, while the plan that dropped the spouse would have cost \$800,000; adding that there will be a savings in dropping the spouse but the exact amount is not known at this time. Lulfs stated that the deductible increase would be more cost efficient to the employee than the percentage as the deductible may not be used. Heath stated that incentive programs would be funded by the reduction in claims; adding that inflation causes the rates to increase at least three percent (3%) to six percent (6%) without any claims. Frey asked if absorbing the extra \$1,500 by the employee could decrease the rate increase; Heath suggested this would be close to becoming an HSA; Heath believes that HSAs will eventually become a liability to Obamacare. Foreman believes that employees are worried about how long the City will help to fund the HSA; Lulfs stated that during open enrollment employees could jump back to traditional plan. Heath stated that the current changes are forcing employees to look at how the insurance is being used; Ireland stated that communication with employees is essential. Frey asked for the figures if the spouse was taken off the plan. Heath stated that Chapman and Chapman reported that BORMA is the only group left that allows for multiple plans, and this may change to be a single plan which would cut costs. Foreman asked how the City compared to other cities; Heath stated the City is just below the middle of the spectrum, adding that Obamacare has wiped out wellness programs.

Heath suggested, for budgeting purposes, that Ireland use a twelve percent (12%) increase; Ireland stated that the budget will show a higher amount to be conservative. Heath stated that Helberg in the past has had an Executive Session regarding Collective Bargaining to help direct the Committee, and in the past Council has said no increase to the City contribution; Lulfs suggested having the scenarios available in order to have this` discussion.

Foreman suggested another meeting on September 17<sup>th</sup> at 8:30am.

**Any Other Matters**

None

**Motion To Adjourn**

Motion: Lulfs  
To adjourn the meeting at 9:39 am.

Second: Durham

**Passed**  
**Yea- 7**  
**Nay- 0**

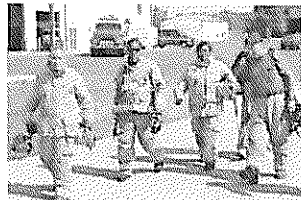
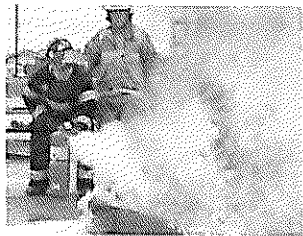
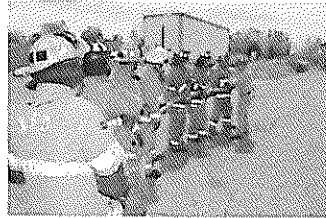
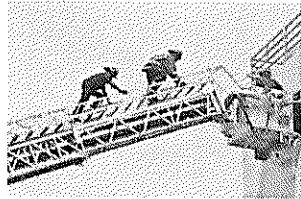
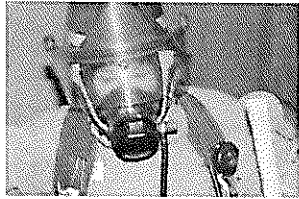
Roll call vote on above motion:  
Yea- Irelan, Foreman, Lulfs, Thomas, Frey, Durham, Heath  
Nay-

Date \_\_\_\_\_

Michael Foreman, Chair

DRAFT





**Expect  
An Eye  
Opening  
Experience**



**STATE FIRE MARSHAL  
PRESENTS....**

**FEEL**

**The**

**HEAT**

2014 Fire Service Orientation for Ohio Public Officials  
Division of State Fire Marshal  
Ohio Fire Academy  
8895 East Main Street  
Reynoldsburg, OH 43068

John R. Kasich, Governor

Andre T. Porter, Director

## 'FEEL THE HEAT' FOR OHIO PUBLIC OFFICIALS

OCTOBER 25, 2014

**Ohio Fire Academy Grounds  
8895 East Main Street, Reynoldsburg  
10 a.m. - 4 p.m.**

"Feel the Heat", established in November 1997, provides an opportunity for public officials to learn first-hand about the challenges firefighters face on a daily basis. Ohio Fire Academy instructors work closely with public officials as they learn new skills and gain a better understanding of what it means to be a firefighter. Those participating are guaranteed to have an educational and enjoyable day.

With your local fire chief as your sponsor, you will have an opportunity to participate in this orientation program. Classroom instruction will be combined with hands-on, realistic situations. For example, you will wear turn-out gear and use self-contained breathing apparatus to conduct search-and-rescue operations in a darkened maze. You will learn about and use a variety of hose techniques and put into practice your new skills in a live burn in the Burn Building.

### **How to Participate:**

Contact your local fire chief to register for this year's Feel the Heat event to be held October 25, 2014 at the Ohio Fire Academy.

### **What to Bring:**

Your fire representative from your district;

Turnout gear, boots, gloves, helmet and liner\*. Casual clothing should be worn under turnout gear. You may want to bring clean clothes to wear when the day's activities are done; and

Self-contained breathing apparatus (SCBS)\* Please note: If you have a beard, you will not be able to take part in some of the day's activities.

**\*Your fire chief will be able to help you arrange for this equipment.**

**Registration Closes September 28, 2014**

## AGENDA

<b>TIME</b>	<b>Activity</b>
9:00 a.m.	Check-In and Final Registration
9:30 a.m.	Welcome & Overview
10:00 a.m. - 12:00 p.m.	Various activities and demonstrations Photo Opportunity
12:00 p.m. to 1:00 p.m.	Lunch OFA Cafeteria
1:00 p.m. to 4:00 p.m.	Various activities and demonstrations

No cost - held at the Ohio Fire Academy Grounds - SFM Office - Reynoldsburg

For elected officials - state, city, county, trustees, etc. - must be sponsored by a local fire department chief.

The Ohio Fire Academy developed this course to help local elected officials understand the demands of firefighting.



An Equal Opportunity Employer and Service Provider



# Update

A weekly newsletter presented by AMP President/CEO Marc Gerken

September 12, 2014

## August market prices are lowest for 2014

By Mike Migliore – assistant vice president of power supply planning & transmission

The mild weather this summer led to two straight months of low power prices in the daily market. August had the lowest prices of any month in 2014. Prices were similar to August 2013 when we had similar weather.

AVERAGE DAILY RATE COMPARISONS			
	August 2014 \$/MWh	July 2014 \$/MWh	August 2013 \$/MWh
A/D Hub 7x24 Price	\$32.79	\$33.15	\$32.08
PJM West 7x24 Price	\$34.46	\$37.22	\$34.67
A/D to AMP-ATSI Congestion/Losses	\$0.96	\$1.81	\$1.68
A/D to Blue Ridge Congestion/Losses	\$2.51	\$2.65	-\$0.49
A/D to PJM West Congestion/Losses	\$1.67	\$4.07	\$2.59
PJM West to PP&L Congestion/Losses	-\$4.97	\$1.07	\$3.48
IND Hub to A/D Hub Congestion/Losses	\$0.30	\$1.04	\$0.91

## Lineworkers enhance skills in Basic 2

By Bob Rumbaugh – manager of technical training

AMP's Lineworker Training Basic 2 course held this week, Sept. 8-12, was attended by 13 employees from 12 member communities in Ohio and Pennsylvania.

Designed for apprentices in their second year, the Basic 2 course enhances climbing skills and covers installation of equipment (crossarms), underground and overhead conductors, substations, live line equipment, and a further explanation of transformer basics.

The next AMP course offering will be Lineworker Training Advanced Sept. 22-26. The class is full, but if you would like more information, please contact Jennifer Flockerzie at 614.540.0853 or [jflockerzie@amppartners.org](mailto:jflockerzie@amppartners.org).



Participants of the Basic 2 Lineworker Training pictured are (from left): row one-Bruce Follweiler, class instructor; Joshua Almanza, Deshler; Lucas Chasteen, Cuyahoga Falls; Chris Klinger, Mifflinburg; Bob Rumbaugh, AMP manager of technical training; Row two-Jonah Mertz, Grove City; John Charles, Blakely; Paul Loudenslager, Lansdale; Gary Shultz, safety consultant; Jeff Tester, Wapakoneta; Zachary Schrupp, Hubbard; Nathan Keller, Kutztown; Row three-Russell Swartz, Cuyahoga Falls; Whit Longcore, Bryan; Jeffery Cool, Lodi; Mark DeMarino, Grafton; and Jamie Hummerich, St. Clairsville.

## Prairie State rescue team takes first in state contest

Provided by the Prairie State Generating Company

The Prairie State Generating Company (PSGC) Lively Grove Mine Rescue Team competed and placed first at the Illinois State Mine Rescue Contest in Marion, Illinois, earlier this week. The competition was sponsored by the Illinois Mining Institute during its 122nd Annual Event and Meeting.

Eighteen teams from coal mines across Illinois, Indiana and Kentucky competed for top accolades, exhibiting their ability to respond to a potential emergency rescue.

Mine rescue contests are designed to sharpen skills and test the knowledge of team members who could be called upon to respond to a mine emergency. The contest requires team members to solve a hypothetical problem, while being timed and observed by judges, according to complex rules. PSGC's Mine Rescue Team received three trophies for their first place finish, with the most prestigious being the Governor's Trophy.

"As a relatively new team, this win is a significant accomplishment. The safety of our employees is Prairie State's core value, and we appreciate the



continued on Page 2

## Attention legal advisors to AMP members: CLE credit available

By Rachel Gerrick – deputy general counsel

AMP has received approval by the Ohio Supreme Court for the Continuing Legal Education (CLE) courses listed below. By attending all of the sessions offered, you can earn 5.50 hours of Ohio CLE credit.

### TUESDAY – Oct. 28, 2014

- What the USEPA Greenhouse Gas Rules Mean for the Country, Region and AMP/OMEA Members
- Key Elements of the North American Electric Reliability Corporation's (NERC) Reliability Assurance Initiative
- Public Power Electric Utility Credit Outlook – the Significant Credit Strengths and Challenges Affecting the Industry, Financial Ratios Used in Evaluating AMP and its Participating Municipal Utilities and the Credit Outlook
- Customer Switching Issues, Ohio Sunshine Laws and Retail Rate Making

### WEDNESDAY – Oct. 29, 2014

- Federal Legislative and Regulatory Issues and How They Could Affect AMP/OMEA Members
- Ohio Legislative and Regulatory Issues and How They Could Affect AMP/OMEA Members

You can register for the CLE sessions via AMP's 2014 Conference registration on AMP's website: [www.amppartners.org](http://www.amppartners.org). Please note you can attend all of the CLE courses (over a two-day period) for \$205 if you register before Oct. 16, 2014 (\$240 if you register Oct. 16 or later). The cost includes for Tuesday – CLE sessions, breakfast, lunch and the Municipal Electric Partner Reception and for Wednesday – CLE sessions and breakfast.

For questions regarding CLE registration, please contact Barbara Johnson at [bjohnson@amppartners.org](mailto:bjohnson@amppartners.org) or 614.540.6408.

For information regarding CLE credit in other states, please me at [rgerrick@amppartners.org](mailto:rgerrick@amppartners.org) or 614.540.6379. We hope to see you in October.

## AFEC weekly update

By Craig Kleinhenz – manager of power supply planning

AFEC continued being dispatched very similar to a 5x16 resource this week. Last Friday saw the plant online overnight and at base maximum levels during the daytime hours. The plant was then dispatched offline for the weekend and returned Monday morning.

The plant then operated at base maximum levels during the on-peak hours and offline off-peak through Thursday. The lone exception to this was that the plant remained online Wednesday night into Thursday morning. Duct burners were only used six hours this week during Wednesday evening.

The plant ended the week with a capacity factor of 40 percent (based on a plant rating of 675 MW).

## On Peak (16 hour) prices into AEP/Dayton Hub

### Week ending Sept. 12

MON	TUE	WED	THU	FRI
\$39.85	\$39.60	\$45.99	\$36.25	\$33.82

### Week ending Sept. 5

MON	TUE	WED	THU	FRI
\$34.08	\$39.11	\$41.26	\$43.54	\$43.23

AEP/Dayton 2015 5x16 price as of Sept. 12 — \$45.34

AEP/Dayton 2015 5x16 price as of Sept. 5 — \$44.77

## Prairie State rescue team

*continued from Page 1*

Mine Rescue Team's dedication to training and ensuring their readiness in the event they are called upon to aid in the rescue of their colleagues or the mining industry at large," said Paul Krivokuca, PSGC's senior vice president of mining operations.

For more information, please visit [www.prairiestateenergycampus.com](http://www.prairiestateenergycampus.com).

## APPA president/CEO to speak at AMP/OMEA Conference

By Jolene Thompson – senior vice president & OMEA executive director

AMP and OMEA are pleased to welcome Sue Kelly, the American Public Power Association's president and CEO, as the speaker for the Morning General Session I on Oct. 28 at the 2014 AMP/OMEA Conference. The energy industry as a whole (public power in particular) is currently facing many challenges, but there are also ample opportunities. Kelly, who joined APPA in 2004 and became president/CEO in April 2014, will cover these issues as well as the importance of joint action during the session, held from 9:15 to 9:45 a.m. on Oct. 28.



Sue Kelly

As a reminder, conference registration information is available on the home page of the [AMP website](http://www.amppartners.org). This year's event will take place Oct. 27-30 at the Hilton Columbus at Easton, 3900 Chagrin Dr., Columbus OH. Hotel reservations can also be made online at the AMP website via the "Hotel Reservations" [link](#), or by calling the Hilton at 614.414.5000 and using the group code "AMP." Please make reservations early as rooms in this block are limited. For more information regarding conference registration, please contact Karen Ritchey at [kritchey@amppartners.org](mailto:kritchey@amppartners.org) 614.540.0933.

## AMP's 2013 Report on Sustainability now available

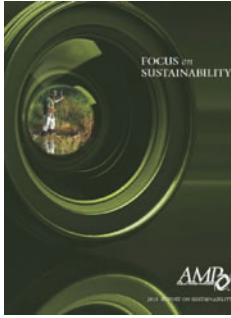
By Julia Blankenship – director of energy policy and sustainability

AMP's 2013 Report on Sustainability is now available online [here](#). Printed copies have also been mailed to member community representatives.

"Focus on Sustainability" is the theme of this year's report, which delves into AMP's key sustainability accomplishments in 2013 for the economy, environment and community/society.

AMP first adopted its Environmental Stewardship Principles in 2005 and the organization has made sustainability a focal point of its operations ever since. The 2013 AMP Report on Sustainability is intended to provide readers with a snapshot of AMP's overall approach to sustainability, while also providing metrics of AMP's performance on various sustainability topics.

For more information, please contact me at 614.540.0840 or [jblankenship@amppartners.org](mailto:jblankenship@amppartners.org).



## Conference sessions tackle federal legislative, regulatory issues impacting industry

By Jolene Thompson

Legislative and regulatory issues affecting public power on the national level will be the focus of two AMP/OMEA Conference sessions



Craig Butler



Roger Martella

this year. The General Session II on Oct. 28 will feature a discussion by Ohio EPA Director Craig Butler and Roger Martella, a partner with Sidley Austin, on rules that the USEPA proposed earlier this year to establish greenhouse gas (GHG) limits for existing power plants. The impact of these rules – known as the 111(d) rules – on the country, region and AMP/OMEA members will be the emphasis of this session, held from 10 to 11 a.m. Oct. 28.

Marty Kanner, with Kanner & Associates, will join me for a discussion on federal legislative and regulatory issues and their impacts during the Federal Legislative & Regulatory Issues Update from 9 to 10 a.m. Oct. 29.



Marty Kanner

AUGUST OPERATIONS STATISTICS		
	August 2014	August 2013
<b>JV6 Wind Output</b>	8%	8%
<b>Belleville Output</b>	82%	82%
<b>Fremont Energy Center Output</b>	26%	60%
<b>Blue Creek Wind Output</b>	10%	11%
<b>Napoleon Solar Output</b>	22%	22%
<b>Prairie State Output</b>	65%	76%
<b>Avg. A/D Hub On-Peak Rate</b>	\$39/MWh	\$39/MWh

\* Fremont capacity factor based on 675 MW rating  
 \* Solar capacity factor based on 3,54 MW rating  
 \* PS capacity factor based on 1,582 MW rating

## Natural gas markets continue road to recovery

By Craig Kleinhenz

Natural gas storage levels continue to recover from the low levels seen last winter. This recovery has been aided by mild summer temperatures and strong natural gas production, primarily from the Marcellus shale.

October natural gas is currently unchanged from last week, closing yesterday at \$3.82/MMBtu. 2015 on-peak electric prices climbed \$0.57/MWh from last week with AD Hub closing at \$45.34/MWh.

## Kasich recognizes Public Power Week for State of Ohio

By Jodi Allalen – government affairs coordinator

Ohio Gov. John Kasich and Lt. Gov. of Ohio Mary Taylor have officially recognized Public Power Week as Oct. 5-11 for 2014. Per the resolution, "This observance is an opportunity for all Ohioans to learn more about public power and its importance to the State of Ohio. With over 81 municipal electric systems, a large portion of Ohioans rely on these utilities to live, work, and play in our great state."



In previous years, AMP member communities have celebrated Public Power Week through open houses, coloring/poster contests and presentations with local schools, luncheons, speakers, and distributing compact fluorescent light bulbs. We'd like to hear what you are doing this year in your community for Public Power Week. Please send information, including photos, to Karen Ritchey at either 1111 Schrock Road, Suite 100, Columbus, OH 43229 or [kritchey@amppartners.org](mailto:kritchey@amppartners.org). For more information on Public Power Week, visit [www.publicpower.org](http://www.publicpower.org).



### News or Ads?

Call Krista Selvage at 614.540.6407 or email to [kbselvage@amppartners.org](mailto:kbselvage@amppartners.org) if you would like to pass along news or ads.



## AMP is 'Sales Affiliate of the Year'

Hometown Connections (HCI) recently named AMP as its 2014 Sales Affiliate of the Year. Pictured with the award are (from left): Alice Wolfe, assistant vice president of power supply planning and alternative generation; President/CEO Marc Gerken; and Harry Phillips, director of marketing/member relations.

HCI is the utility services subsidiary of the American Public Power Association and is an important resource for AMP members, providing discounted pricing on technology, services and other solutions from industry-leading companies.

For more information, please visit [www.hometownconnections.com](http://www.hometownconnections.com), contact your AMP marketing representative or email to [hphillips@amppartners.org](mailto:hphillips@amppartners.org).

## Solar Electric Power Association to shine light on member benefits

By Alice Wolfe – assistant vice president of power supply planning & alternative generation

The Solar Electric Power Association (SEPA) is an educational non-profit organization dedicated to helping utilities integrate solar power into their energy portfolios. With more than 900 utility and solar industry members, SEPA provides unbiased utility solar market intelligence, up-to-date information about technologies and business models, and peer-to-peer interaction. From hosting national events to one-on-one counseling, SEPA helps utilities make smart solar decisions. In 2011, AMP's Board of Trustees approved an enterprise membership in SEPA, making all AMP members also members of SEPA.



On Thursday, Oct. 2, at 1 p.m. Eastern time, Ruth Hupart, SEPA member relations manager, will discuss the benefits of this membership. To attend this one-hour webinar, please RSVP to Keila Marlowe at [kmarlowe@amppartners.org](mailto:kmarlowe@amppartners.org) or 614.540.6909. Webinar participation information will be sent to attendees the day before the webinar.

Each webinar participant will be set up with a login to SEPA's website. SEPA has an extensive online library, offers frequent webinars, hosts conferences, and enables direct networking with peers in utilities and the solar industry. Recent webinars have included "Successful Customer Engagement: the Utility as a Solar Advisor to Customers" and "Owning and Leveraging Advanced Inverters." SEPA has bulletins on community solar and net metering, including case studies. Online resources (including webinars) are included with the membership and AMP members can access them at no charge.

If you have questions about SEPA or its resources, please contact me at [awolfe@amppartners.org](mailto:awolfe@amppartners.org) or 614.540.6389.

## Meeting covers issues regarding financial soundness for members

By Joe Regan – member credit compliance analyst

Piqua hosted the AMP membership on Sept. 11 for an AMP Finance & Accounting Subcommittee meeting.

Jeff Klein, with Kensington Capital Advisors, started off the meeting with a presentation on bond proceeds investments. Specifically, Klein covered what the decision process is that AMP must go through when investing bond proceeds and how to maximize the return while still being aware of the arbitrage limitations on earnings.

Dawn Lund, vice president of Utility Financial Solutions, followed Klein with a discussion on cost of service challenges and solutions.

Lund was followed by Dan Hyland, assistant vice president of enterprise fraud at Huntington National Bank, who discussed protection from fraud and cyber fraud in municipalities.

Following lunch, Chris Deeter, AMP's assistant vice president of finance and member credit compliance, presented "Financial Soundness: The Economy and your Municipality."

Tom Sillasen, AMP's director of energy accounting and reporting, finished the day covering the concepts behind AMP's power invoices.

The next Finance & Accounting Subcommittee meeting will be held Dec. 4 at AMP headquarters. All interested parties from municipalities are invited.

Please RSVP to either myself at 614.540.6913 or [jregan2@amppartners.org](mailto:jregan2@amppartners.org), or Chris Deeter at [cdeeter@amppartners.org](mailto:cdeeter@amppartners.org) or 614.540.0848.



## DEMEC members put safety first during presentation by AMP staff

Director of Member Safety Kyle Weygandt presents "The Safety Illusion" to more than 40 DEMEC members on Sept. 10. Weygandt and Assistant Vice President of Technical Services Michelle Palmer also provided information on



the new OSHA regulations to attendees. DEMEC hosted the meeting at its headquarters. "The Safety Illusion" is a topic that covers why safety is important and how you approach safety affects those around you.

## PUCO issues winter season reconnect program

By Michael Beirne – assistant vice president of government affairs & publications

As is annual practice with cooler weather approaching, the Public Utilities Commission of Ohio (PUCO) has ordered Ohio electric and natural gas utilities to reconnect or maintain service to customers who have been disconnected or are facing disconnection.

While this order doesn't apply to locally regulated municipal electric utilities and rural electric cooperatives, we thought it important to call this issue to your attention and we encourage you to implement or update local policies.

Under the PUCO program, customers who are disconnected or facing disconnection can have their service restored or maintained if they pay the amount owed or \$175, whichever is less, plus a service reconnection fee of no more than \$36. Participants may use the program once during the upcoming winter heating season between Oct. 20, 2014, and April 15, 2015. There is no income eligibility requirement, but participants must sign up for a payment plan to cover any remaining past-due balance on their utility bill.

Other payment assistance programs with distinct eligibility requirements are available for municipal utilities. The Home Energy Assistance Program (HEAP) is available to all customers, including those of municipal utilities. The Percentage of Income Payment Plan (PIPP) Plus program is available to participating municipal electric utilities. For more information about these programs, please contact me at [mbeirne@amppartners.org](mailto:mbeirne@amppartners.org) or 614.540.0835.

## Classifieds

### Wadsworth accepts resumes for lineworker position

The City of Wadsworth is accepting resumes for the full-time position of Journeyman Power Lineman.

Please visit [www.wadsworthcity.com](http://www.wadsworthcity.com) for additional details and the procedure to apply for the position. Deadline to apply is 4:30 p.m. Sept. 19, 2014.

### St. Clairville seeks lineworkers

The City of St. Clairville has openings on its electric distribution crew for two lineworkers. The rate of pay depends on the candidate's education and/or experience. A Second Class or higher is the required level of knowledge, skills and abilities. The Civil Service Commission will review applicants and qualify them for interviews. A complete job description is available at [www.stclairville.com](http://www.stclairville.com).

Resumes should be mailed to: Director of Public Services, City of St. Clairville, P.O. Box 537, St. Clairville, OH 43950 or emailed to [nedgar@stclairville.com](mailto:nedgar@stclairville.com). Deadline is 3 p.m. Sept. 30, 2014.

### Village of Bradner seeks electrical lineworker candidates

The Village of Bradner is accepting applications for a qualified fulltime electrical lineworker position. Candidates must possess a high school diploma, five years of general electrical utilities experience, distribution lines, and substations, as well as the ability to respond to necessary field work on a daily and emergency basis. Water and waste water experience is preferred, but not necessary. Candidate must be willing to obtain these licenses if not currently held. A valid driver's license is required. A Class

see CLASSIFIEDS Page 6

A CDL with air brake endorsement is required or must be obtained within six months of hire. This position will report to the Utility Superintendent.

Salary commensurate with experience plus an excellent benefit package. Applications and complete job description can be obtained at the village offices, located at 130 N. Main St., Bradner, OH 43406 or by contacting the fiscal officer at 419.288.2890. The Village of Bradner is an Equal Opportunity Employer.

## Oak Harbor seeks fiscal officer

The Village of Oak Harbor is accepting resumes for the position of fulltime Fiscal Officer. This position is appointed by the Mayor, with confirmation by the Village Council. The Fiscal Officer is responsible for, but not limited to, financial planning and management of all finance issues. The position is responsible for attending all council meetings and keeping official records of all Village Council proceedings. Knowledge of assessment projects, human resources and public records laws is desired. The preferred candidate should have at a minimum an associate's degree in accounting with at least five years experience in governmental cash basis fund accounting in a municipal setting.

Salary commensurate with qualifications and experience, plus benefits. Interested candidates should submit a cover letter, resume, salary history and professional references to Mayor William Eberle, 146 N. Church St., PO Box 232, Oak Harbor, OH 43449 or [weberle@oakharbor.oh.us](mailto:weberle@oakharbor.oh.us) by 4:30 P.M., Sept. 22, 2014. A background investigation will be conducted for those applicants reaching final consideration. Questions regarding this position may be directed to the Fiscal Officer or Village Administrator at 419.898.5561. Position description is available upon request. EOE

## Danville Utilities Department has two positions available

The City of Danville Utilities Department is seeking candidates for two positions. For more information and to apply online, please visit [www.danville-va.gov](http://www.danville-va.gov). Both positions will remain open until filled. Equal Opportunity Employer.

**Electric Substation Superintendent:** An experienced candidate is needed to perform administrative and expert technical support for the Substation and Meter department as well coordinating the dispatch/control of power supply. Ability to read, understand, and interpret financial reports and/or legal documents is required. Qualified candidates must have broad knowledge in a general professional or technical field or a bachelor's degree in related field. Possession of valid driver's license is required. Starting salary range: \$56,993 - \$68,391/annual.

**Key Accounts Manager:** A qualified professional is needed to manage major accounts, administer energy efficiency programs; coordinate customer information

and education activities, promote service offerings, and participate in budgetary, accounting, and utility rate computations. Education and experience equivalent to a bachelor's degree in engineering, business marketing, or other related field and extensive experience preferred in marketing, business retention, economic development or utility industry experience with large customers. Compensation pay range: \$51,345.00 - \$61,614.00/ DOQ.

## Tipp City in need of city engineer

The City of Tipp City, Ohio, is seeking a highly qualified individual to lead its Engineering & Service Departments. The ideal candidate will be a State of Ohio Registered Professional Engineer (PE) in civil engineering or related field with at least five years progressively responsible municipal engineering and management experience, preferably in the State of Ohio.

Responsibilities include preparation of the department's annual operating and capital budgets; overseeing the Street, Park, and Engineering Departments, acts as LPA coordinator for ODOT projects, prepares RFP, RFQ, and technical specifications for projects, recommends equipment purchases, performs inspections, etc.

Salary range: \$75,785 to \$94,425 depending on experience and qualifications. Submit resume with cover letter to Bradley Vath, Acting City Manager, 260 S. Garber Drive, Tipp City, Ohio 45371-3116 or [vathb@tippcity.net](mailto:vathb@tippcity.net), until Sept. 26, 2014.

## Calendar

Sept. 22-26—Lineworker Training Advanced  
AMP Headquarters, Columbus

Oct. 5-11—Public Power Week

Oct. 6-8—Underground Training  
AMP Headquarters, Columbus

Oct. 9—Economic Development  
Finance Summit  
AMP Headquarters, Columbus

Oct. 14-16—Groundworker Training  
AMP Headquarters, Columbus

Oct. 27-30—AMP/OMEA Conference  
Hilton Columbus at Easton, Columbus

Oct. 28—AMP Finance & Accounting  
Subcommittee Meeting  
Hilton Columbus at Easton, Columbus

Dec. 4—AMP Finance & Accounting  
Subcommittee Meeting  
AMP Headquarters, Columbus

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